



AGENDA

Hybrid Meeting

Thursday, October 5, 2023

4:00 PM

SPECIAL MEETING OF THE PARKS COMMISSION

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*This Special Meeting of the San Mateo County Parks Commission will be held in **The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City, CA, 94063.** Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform. Remote public participation is encouraged. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. A video recording of the meeting will be posted online on the Parks Department website following the meeting.*

PUBLIC PARTICIPATION

The October 5, 2023 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/95072125458> . The webinar ID is: 950 7212 5458. October 5, 2023 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the webinar ID: Webinar ID: 950 7212 5458, then press #. Members of the public can also attend this meeting physically in The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.

Written public comments may be emailed to parksandrecreation@smcgov.org and should indicate the specific agenda item on which you are commenting.

Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

Please see instructions for written and spoken public comments at the end of this agenda.

ADA REQUESTS

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at parksandrecreation@smcgov.org . Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Pledge of Allegiance**2. Roll Call****3. Public Comment**

Since this is special meeting, speakers' comments must be limited to identified agenda item only.

As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip to make a public comment in person. Speakers are customarily limited to two minutes.

4. Action to Set the Agenda**5. Parks Foundation Executive Director's Report****6. Parks Department Update****7. Regular Agenda**

- 7.1 Discussion: Parks Commission Work Plan Overview & Subcommittee Updates
- 7.2 Budget & Performance Subcommittee
- 7.3 Dog Management Subcommittee
- 7.4 Parks Naming Subcommittee
- 7.5 Fuel Reduction & Forest Health Subcommittee
- 7.6 Equity, Inclusion, and Access Subcommittee
- 7.7 Transparency & Visibility Subcommittee
- 7.8 Partnerships & Connections Subcommittee

8. Items for a Future Agenda

- 8.1 Quarry Park drainage concerns
- 8.2 Follow-up on public comment
- 8.3 Equity subcommittee update on strategy and areas of focus for commission work plan goals and objectives
- 8.4 Partnerships and Connections subcommittee – have representatives of Together Bay Area and/or the Santa Cruz Mountains Stewardship Network provide information on these regional networks
- 8.5 Ranger(s) and/or other Parks Staff to present on “regular” job duties
- 8.6 Tools or opportunities to collect data on or survey park visitors
- 8.7 Commission connection with County’s Chief Equity Officer
- 8.8 Understand metrics and measurement that the department uses to measure success
- 8.9 Camping by County residents & non-residents
- 8.10 Milestones for Memorial for the 100-year anniversary
- 8.11 How to maintain contact and engagement with former Parks Commissioners

9. Adjournment

County of San Mateo Parks and Recreation Commission

Jorge Laguna, District 1 (Chair) | Thaddeus Block, District 2 | Irma Rodriguez
Mitton, District 3 | Meda O. Okelo, District 4 (Vice-Chair) | Basem Manneh,
District 5 |

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director
Hannah Ormshaw, Assistant Parks Director

Instructions for Public Comment During In Person and Remote Participation Meetings

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to parksandrecreation@smcgov.org
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

*Spoken Comments:

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip located near the conference room door. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.

Via Zoom:

1. The October 5, 2023 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/95072125458> . The webinar ID is: 950 7212 5458. October 5, 2023 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the webinar ID: Webinar ID: 950 7212 5458, then press #. Members of the public can also attend this meeting physically in The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up -to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

DEPARTMENT UPDATE
San Mateo County Parks Commission
October 5, 2023

Visitor Experience

Visitor Data

The San Mateo County Parks Department will report visitor data to the Parks Commission on a quarterly basis; however, because visitor data is submitted to the office on the first day of the following month (submitted on October 1 for September) and the commission meets on the first Thursday of each month, the data will be reported two months after the end of the quarter. For example, Quarter 1 data will be provided in the November Department Report

Interpretive Events

The Interpretive Program fifteen events in September, including classroom programs on food webs nature engineers, and nature journaling, a hike with the Human Services Agency at Coyote Point, a Voices of Recovery picnic at Coyote Point, and a Park Rx Community Nature Day at Huddart Park. The details of each event are included in this report as Attachment 1.

Facilities and infrastructure

Flood Park

Phase 1 of the Realize Flood Park project includes upgrades to the picnic areas, parking lot, and utilities, as well as a new small multi-use sports field, basketball court, tennis court, and pickleball court. Also included in Phase 1, but under a separate contract with a specialized firm, is the construction of a new pump track. The pump track is currently under construction and is anticipated to open to the public on October 14, 2023. Phase 1 of the Realize Flood Park project enables the Department to provide the greatest variety of recreational opportunities and includes the most desired uses for the park that were raised during the public engagement process.

Tunitas Creek Beach

On August 29, construction of the park improvements at Tunitas Creek Beach commenced; these include a new parking lot at the top of bluff, a new loop trail and ADA accessible pedestrian pathway connecting the parking lot to the beach and mid bluff, improvements at the mid bluff including picnic areas, an amphitheater, a restroom, and a ranger shed, as well as improved access to the beach. At this time, the majority of initial grading work has occurred throughout the mid-bluff project area, with work transitioning to the top of bluff where the new parking lot will be constructed within the Caltrans right of way along Highway 1.

Sawyer Camp Trail

Storm damage repair at four locations along Sawyer Camp Trail is scheduled to commence in early October. Work will include stabilizing the hillside embankment at two

locations, replacement of two culverts, and installation of a new culvert; minor trail resurfacing will also be completed. Construction is currently anticipated to take approximately 30 working days to complete. Status updates will be able to be shared through the process of completing repairs.

Natural Resource Management

Wildfire Fuel Management

In Quarry Park, the effort to expand shaded fuel breaks and remove hazard trees from along park fire roads as part of State Coastal Conservancy grant project is officially complete (Note: this does not mean the Department is finished with fuel reduction in Quarry Park in general). The Department continues to partner with the San Mateo RCD, shifting effort to the removal of downed logs and hazard trees within Mirada East in Quarry Park. This area was heavily impacted by the high wind events in March this year, with between 60 and 70 trees downed from wind throw. This effort will remove all downed logs and remove additional remaining trees that are hazardous or damaged from the storm events as well.

Additionally, implementation of a shaded fuel break project in Memorial County Park is underway as of September 18th. This project will reduce understory vegetation density and remove hazard trees within 100 feet of either side of Pescadero Creek Road and Wurr Road where they intersect with the park. The project is planned to continue until the end of October. The park remains open during the project, but there are some intermittent campsite or area closures.

Attachment 1

Date	Event	Location	Attendees
September 2	Take A Hike / Tails on Trails	Coyote Point	22
September 8	Virtual Classroom Program - Food Web	El Granada Elementary	24
September 8	Virtual Classroom Program - Food Web	El Granada Elementary	27
September 8	YCC Career Fair	Bloomhouse, East Palo Alto	21
September 10	Welcoming Event	Friendship Park	50
September 10	SMC Parks Foundation 25th	Huddart Park	125
September 19	HSA Hike	Coyote Point	120
September 20	Voices of Recovery Picnic	Coyote Point - Eucalyptus Area	60
September 20	Travonde Presentation	Zoom	27
September 22	Virtual Classroom Program - Nature's Engineers	Garden Village Elementary	30
September 23	Coastal Clean-Up Day Event	Coyote Point	110
September 27	Virtual Classroom Program - Nature Journaling	Hatch Elementary	22
September 29	Virtual Classroom Program - Food Web	Thomas Edison Elementary (Daly City)	32
September 29	Virtual Classroom Program - Food Web	Hoover Community School	29
September 30	Park Rx Community Nature Day	Huddart Park (Oak Picnic Area)	

Commission Subcommittees

Subcommittees	Assigned Commissioners
Budget & Performance Subcommittee	Commissioner Okelo, Commissioner Laguna
Dog Management Subcommittee	
Parks Naming Subcommittee	Commissioner Okelo
Fuel Reduction & Forest Health Subcommittee	Commissioner Laguna
Equity, Inclusion, and Access Subcommittee	Commissioner Laguna
Transparency & Visibility Subcommittee	Commissioner Manneh, Commissioner Okelo
Partnerships & Connections Subcommittee	Commissioner Okelo