



# AGENDA

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**In Person Meeting**

**Thursday, March 2, 2023**

**4:00 PM**

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**\*\*\*IN PERSON MEETING ONLY\*\*\***

*This meeting of the San Mateo County Parks and Recreation Commission will be held in Chambers only. Members of the public will be able to participate in the meeting in person or by providing written comment*

*A video recording of the meeting will be posted online at <https://sanmateocounty.legistar.com> following the meeting.*

**PUBLIC PARTICIPATION**

Written public comments may be emailed to [parksandrecreation@smcgov.org](mailto:parksandrecreation@smcgov.org) and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

Spoken public comments will be accepted during the meeting in Chambers.

Please see instructions for written and spoken public comments at the end of this agenda.

**ADA REQUESTS**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at [parksandrecreation@smcgov.org](mailto:parksandrecreation@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

**1. Pledge of Allegiance****2. Roll Call****3. Public Comment**

*This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.*

*As with all public comment, members of the public who wish to address the Board should complete a speaker's slip to make a public comment in Chambers. Speakers are customarily limited to two minutes.*

**4. Action to Set the Agenda****5. Parks Foundation Executive Director's Report****6. Parks Department Update****7. Regular Agenda**

7.1 Presentation: Parks Department Budget Update and Priorities for FY 2023-25

7.2 Informational: Discussion on the appointment of a Commission Secretary and update on other Commission position appointments

**8. Subcommittee Updates**

8.1 Budget & Performance Subcommittee

8.2 Dog Management Subcommittee

8.3 Parks Naming Subcommittee

8.4 Fuel Reduction & Forest Health Subcommittee

8.5 Equity, Inclusion, and Access Subcommittee

8.6 Transparency & Visibility Subcommittee

8.7 Partnerships & Connections Subcommittee

- Presentation & Discussion by subcommittee on connections with other Parks Commissions and Committees within San Mateo County

**9. Items for a Future Agenda****10. Adjournment**

**County of San Mateo Parks and Recreation Commission****Jorge Laguna, District 1 (Chair) | Heather Green, District 2 | Neil Merrilees,  
District 3 | Meda O. Okelo, District 4 (Vice-Chair) | Basem Manneh, District 5 |****County of San Mateo Parks Department****Nicholas J. Calderon, Parks Director****Instructions for Public Comment During In Person Meetings**

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

**\*Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [parksandrecreation@smcgov.org](mailto:parksandrecreation@smcgov.org)
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

**\*Spoken Comments:****In person Participation:**

1. If you wish to speak to the Commission, please fill out a speaker's slip located in the box on the wall in the anteroom as you enter the Board Chambers. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person near the speaker podium who will distribute the information to the Commission members and staff.

**DEPARTMENT UPDATE**  
San Mateo County Parks Commission  
March 2, 2023

**Visitor Experience**

*Visitor Data*

The San Mateo County Parks Department will report visitor data to the Parks Commission on a quarterly basis; however, because visitor data is submitted to the office on the first day of the following month (submitted on July 1 for June) and the Commission meets on the first Thursday of each month, the data will be reported two months after the end of the quarter. For example, Quarter 1 data will be provided in the May Department Report.

*Interpretive Events*

The Interpretive Program hosted four events in February, including two events at Coyote Point in partnership with Curiodyssey for two community-based organizations – United Through Education and Casa Circulo Cultural, a History of Sam McDonald hike, and a sea level rise program. The details of each event are included in this report as Attachment 1.

**Facilities and infrastructure**

*Tunitas Creek Beach*

Demolition of the existing residence at Tunitas Creek Beach began in February and is anticipated to be completed by mid-March. The demolition schedule allows the Department to avoid impacts to sensitive resources, including nesting birds and roosting bats, which use the park as habitat. The removal of the existing residence prepares the site for construction of the mid-bluff park features, including the amphitheater, overlook areas, pedestrian path, and seating.

*Fitzgerald Marine Reserve*

The Fitzgerald Marine Reserve sustained significant damage during the storms earlier this year, including at the main parking lot ramp, at the seal cove stairs, and to the bridge across San Vicente Creek on the Dardanelle Trail. The Department is working to restore beach access as soon as possible, however bridge replacement work may take several months.

*Sawyer Camp Trail*

The Sawyer Camp segment of the Crystal Springs Regional Trail was severely impacted by the recent storms. Flooding, erosion, and landslides occurred in several locations and jeopardize the stability of the trail. Geotechnical engineers conducted a visual assessment of the landslides in late February and will provide the Department with recommendations in early March. Until recommendations are completed, the trail will remain closed for the safety of visitors and park staff. Updates will be provided throughout this process at [SMCoParks.org](http://SMCoParks.org).

## **Natural Resource Management**

### *Wildfire Mitigation*

A fuel reduction effort at Junipero Serra County Park is underway as of February 21. This project will thin and remove small diameter and hazardous eucalyptus and Monterey pine trees from the primary park access road, and from the Iris Point day camp area. These areas have dense tree cover and declining tree health, and the work will improve safety and access and reduce fire risk from overly dense fuel loads.

In partnership with CAL FIRE, a fuel reduction project at Pillar Point Bluff is scheduled to begin mid-March. This project will also focus on thinning dead and dying Monterey pine trees and reduce the encroachment of pine saplings into the coastal bluff habitat. This work will occur within the pine grove adjacent to the Pillar Ridge community neighboring the park.

Maintenance of previously completed fuel reduction treatments within Quarry Park is also scheduled to begin in March. These maintenance efforts will focus on invasive species control within the footprint of the previously completed 2019 Governor's fuel reduction project, as well as some completed treatment areas from the State Coastal Conservancy grant project that was performed in 2021. It is important to conduct invasive species management early and frequently in order to achieve effective control. Over time, with sufficient control, management and maintenance efforts for invasive species will be able to be reduced.

All of these projects mitigate the threat of wildfire to nearby residents by reducing fuel loads, improving access and/or evacuation routes, and improving the ability for emergency responders to contain and suppress fire. Small diameter trees and low growing vegetation in the understory will be removed to reduce the risk of ground fire spreading to taller trees. The number of mature hazardous or dead trees that contribute to canopy density will also be reduced.

**Attachment 1**

<b>Event</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>
Sea Level Rise Program	February 3	Coyote Point	69
United Through Education – Coyote Point Trip	February 4	Coyote Point and Curiodyssey	50
Sam McDonald History Hike	February 11	Sam McDonald	24
Casa Circulo Cultural – Coyote Point Trip	February 18	Coyote Point and Curiodyssey	36

## Commission Subcommittees

<b>Subcommittees</b>	<b>Assigned Commissioners</b>
Budget & Performance Subcommittee	Commissioner Okelo
Dog Management Subcommittee	
Parks Naming Subcommittee	Commissioner Okelo
Fuel Reduction & Forest Health Subcommittee	Commissioner Laguna
Equity, Inclusion, and Access Subcommittee	Commissioner Laguna
Transparency & Visibility Subcommittee	Commissioner Manneh
Partnerships & Connections Subcommittee	Commissioner Okelo

January 4, 2022

**TO:** The San Mateo County Parks and Recreation Commission  
**FROM:** Partnership Sub-Committee (Merrilees and Okelo)  
**SUBJECT:** Partnership and Connections Sub-committee Report

## **RECOMMENDATION**

That the commission review and provide any additions to the list of organizations identified.

## **BACKGROUND**

In its 2022 workplan, the Commission saw fit to create a Partnership and Connections Sub-committee whose mission was to advise the commission on strategies to foment partnerships with local public and private agencies with the goal of advancing the mission of the county around parks and recreation.

The Sub-Committee has reported to the Commission in previous meetings that it was in the process of compiling, in collaboration with department staff, a list of agencies both private and public that the department is currently working with as well as other entities that it may be beneficial to work with.

It has also been noted in past meetings that the commission has in the past convened a get-to-know-each-other-and-share-our-priorities-gathering at which members of city boards and commission were invited.

Staff has also reported that there is a monthly meeting of Parks and Recreation Directors in the county that Director Calderon as well as previous directors have regularly attended over the years. At these meetings directors report on their respective programs and activities and learn from each other regarding any best practices worth sharing.

## **DISCUSSION**

Goal #4 of the commission's workplan seeks to explore and strengthen partnerships with local and regional organizations to increase visibility, as well as to expand equitable utilization and access to County parks.

As a first step, the sub-committee sought to compile a list of organizations that the department was already connecting and partnering with. Secondly, the sub-committee added names of organizations that may not be on list and that the committee thinks should be included. The sub-committee hopes that the



commission can add to this list the wide array of organizations in the county that we could partner with to accomplish our strategic goals.

The sub-committee will subsequently come back with a specific strategy as to how we would implement a 'partnership' plan.

RESOURCES IMPACT: Undetermined at this point, but will become clearer as the partnership plan is developed.

Attachments:

1. Partnerships and Connections Sub-Committee goal-Workplan Goal 4
2. Current departmental frequent partners
3. Possible additional partners

## ATTACHMENT 1

### Partnerships and Connections Sub-Committee goal

<p><b><u>Goal 4</u></b> Explore and strengthen partnerships to expand equitable utilization and access to County parks Strengthen partnerships with local and regional organizations to increase visibility, provide equitable utilization and improve access to county parks</p>	0	<p>4.1.1 Support Parks Foundation with attendance at events and promotion of content for online/social media campaigns</p> <p>4.2.1 Establish relationships with local San Mateo County parks groups and attend relevant meetings, communicate work being done by Commission and partner with groups to increase visibility and usage of parks across San Mateo County</p> <p>4.2.2 Ensure representation in cross jurisdictional parks and continuity of trails in projects like Bay Area Ridge Trail and local 30 by 30 initiatives.</p>
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## CURRENT FREQUENT PARTNERS

<u>Frequent Partners</u>	PUBLIC AGENCIES	NON-PROFITS/ASSOCIATIONS	FOR PROFITS
	1. Mid-peninsula Regional Open Space District	1. San Mateo County Parks Foundation	
	2. San Mateo County Libraries System	2. Peninsula Open Space Trust (POST)	
	3. San Mateo County Health System	3. Friends of Huddart and Wunderlich	
	4. Golden Gate National Recreation Area	4. Friends of Edgewood	
	5. San Mateo Resource Conservation District	5. Friends of Fitzgerald Marine Reserve	
	6. CALFIRE	6. Friends of San Pedro Valley	
	<b>7. Granada Community Services District</b>	7. San Bruno Mountain Watch	
	8. CITIES: Town Atherton, (No Parks and Recreation Department) <b>Belmont</b> , Brisbane, Burlingame, Town of Colma, Daly City, East Palo Alto, <b>Foster City</b> , Half Moon Bay, Town of Hillsborough, <b>Menlo Park</b> , <b>Millbrae</b> , Pacifica, Town of Portola Valley, <b>Redwood City</b> , <b>San Bruno</b> , <b>San Carlos</b> , <b>San Mateo</b> , <b>South San Francisco</b> , Town of Woodside (Not all cities are part of SM County Directors Group.	8. San Mateo County Historical Association	
		9. CuriOdyssey	
		10. Santa Cruz Mountain Stewardship Network	
		11. Ramaytush Ohlone Tribe	
		12. TOGETHER Bay Area	

## POSSIBLE ADDITIONAL PARTNERS

PUBLIC AGENCIES	NON-PROFITS/ASSOCIATIONS	FOR PROFITS
<ol style="list-style-type: none"> <li>1. Parks and Recreation Commissions Town of Atherton, City of Belmont, City of Brisbane, City of Burlingame, Daly City, City of Menlo Park, City of Millbrae, City of Pacifica, Town of Portola Valley, City of Redwood City, City of San Bruno, City of San Carlos, City of South San Francisco, City of San Mateo, City of Foster City, Town of Woodside.</li> <li>2. Ravenswood City School District</li> <li>3. Sequoia Union High School District</li> <li>4. Other school districts in the county.</li> <li>5. Cities without Parks and Recreation Departments or Commissions: City of East Palo Alto, Town of Hillsborough</li> <li>6. <i>Unincorporated communities Baywood Park, Broadmoor, El Granada, Emerald Lake Hills, Highland, La Honda, Ladera, Loma Mar, Montara, Moss Beach, <b>North Fair Oaks</b>, Pescadero, West Menlo Park.</i></li> </ol>	<ol style="list-style-type: none"> <li>1. Ravenswood Education Foundation,</li> <li>2. Boys and Girls Club of Menlo Park</li> <li>3. Boys and Girls Club of East Palo Alto</li> <li>4. Belle Haven Action</li> <li>5. Nuestra Casa</li> <li>6. East Palo Alto YMCA</li> <li>7. Live in Peace</li> <li>8. Project We Hope</li> </ol>	