

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION DIRECTING THE COUNTY PURCHASING AGENT, OR
DESIGNEE(S), TO SUBMIT QUARTERLY REPORTS TO THE BOARD OF
SUPERVISORS, BEGINNING IN OCTOBER 2025, SETTING FORTH: A) ALL
COUNTY PURCHASES OF GOODS IN THE PRECEDING QUARTER THAT
EXCEEDED \$100,000; AND B) ALL NON-COMPETITIVE COUNTY PURCHASES OF
GOODS AND SERVICES IN THE PRECEDING QUARTER THAT EXCEEDED
\$10,000, EXCLUDING ANY CONTRACTS THAT HAVE BEEN APPROVED BY THE
BOARD OF SUPERVISORS**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Chapter 2.83 of the County Ordinance Code provides that the County Executive shall serve as the County Purchasing Agent; and

WHEREAS, except as authorized by the County Ordinance Code, all County purchases of goods and services must be procured through a competitive solicitation; and

WHEREAS, pursuant to the Ordinance Code, the County Purchasing Agent is generally authorized to acquire all goods required by the County, and may waive competition if there are limitations on the source or supply, if there are necessary restrictions in specifications, or if there are other valid reasons, provided a record justifying the waiver is created and kept; and

WHEREAS, beginning July 1, 2025, the County Purchasing Agent's designee(s) will assume responsibility for approving all waivers of competition for services contracts between \$10,000 and \$200,000; and

WHEREAS, in the interests of maintaining appropriate oversight by the Board of Supervisors of large purchases of goods by the County and purchases of goods and services that are exempt from competitive procurement, the Board desires to receive a quarterly report from the County Purchasing Agent's designee(s) identifying certain County purchases in the preceding quarter.

WHEREAS, the Board desires that the report include all purchases of goods for amounts in excess of \$100,000 and all purchases of goods and services for amounts in excess of \$10,000 when exempt from competitive procurement processes, but not non-competitive purchases that have been approved by the Board of Supervisors, such as agreements for services that exceed the threshold set forth in Government Code Section 25502.5 (presently, \$200,000);

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the County Purchasing Agent, or designee(s), is hereby directed to submit a quarterly report to the Board of Supervisors, beginning in October 2025, setting forth; 1) all County purchases of goods in the preceding quarter that exceeded \$100,000; and 2) all non-competitive County purchases of goods and services in the preceding quarter that exceeded \$10,000, excluding any contracts that have been approved by the Board of Supervisors. For purpose of including purchases of goods in such reports, the County

Purchasing Agent's designee(s) will consider the value of individual items, as well as the aggregated value of all like items purchased during the quarter.

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