

**THIRD AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
CHILD CARE COORDINATING COUNCIL OF SAN MATEO COUNTY**

THIS AMENDMENT TO THE AGREEMENT, entered into this date June 10, 2025, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Child Care Coordinating Council of San Mateo County, hereinafter called "Contractor";

**W I T N E S S E T H:**

WHEREAS, pursuant to Government Code Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on June 14, 2022, the parties entered into a sub-recipient agreement (the "Agreement") to provide Title IV-E childcare services for a term of July 1, 2022 to June 30, 2025 and a total obligation amount of \$750,000; and

WHEREAS, on January 9, 2024, the parties amended the Agreement ("First Amendment") to increase the total funding amount by \$33,100, for a new total obligation amount of \$783,100; and

WHEREAS, on October 24, 2024, the parties amended the Agreement ("Second Amendment") to add \$25,000 in contingency funding for a new total obligation amount of \$808,100 to cover the cost of childcare services related to a change in a child's placement/care status resulting in a change in eligibility for Title IV-E funding with no change to the term; and

WHEREAS, the parties wish to further amend the Agreement ("Third Amendment") to extend the term by two years for a new term of July 1, 2022 to June 30, 2027 and increase funding by \$513,515 for a new total obligation amount of \$1,321,615 to continue providing Title IV-E child care services.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

1. Paragraph 4 – Payments of this Agreement is amended as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Exhibits A, C, and D, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the

quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed **ONE MILLION THREE HUNDRED TWENTY-ONE THOUSAND SIX HUNDRED FIFTEEN DOLLARS (\$1,321,615)**.

2. Paragraph 5. Term and Termination date shown in paragraph 1 is hereby amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2022 through June 30, 2027.

3. Exhibit B – Payments, paragraph B. Program Costs Estimates B-1 is hereby amended to include FY 2025-26 and FY 2026-27 funding and reads as follows:

FY2022-23	\$257,500
FY2023-24	\$262,800
FY2024-25	\$262,800
FY2025-26	\$257,345
FY2026-27	\$256,170
Contingency Funding	\$25,000
Total	\$1,321,615

4. Exhibit B – Payments, paragraph C. Program Budget Estimates B-2 table is hereby amended to include FY 2024-25 and FY 2025-26 and reads as follows:

Title IV-E	FY 2025-26	FY2026-27	Totals (FY 2022-27)
Client Services	\$212,310	\$211,340	\$1,090,119
Administrative & Support Services 17.5%	\$45,035	\$44,830	\$206,496
Title IV-E Budget	\$257,345	\$256,170	\$1,296,615*

\*Total does not include \$25K in contingency funding because it is not funded by Title IV-E

5. Exhibit B – Payments, paragraph C. Program Budget Estimates B-2 is hereby amended to include FY 2025-26 and FY2026-27 Annual Budgets and are attached hereto.
6. Exhibit B – Payments is hereby amended to include paragraph F. and reads as follows:

County shall have the option to adjust budget line-item costs to meet program goals, as agreed to by both parties in writing, as long as modifications are made in accordance with funding allocation requirements.

7. Exhibit C – Performance and Financial Monitoring & Reporting Requirements paragraph 5 outcome table is hereby amended to include the annual targets for FY2025-26 and FY2026-27 measures:

Performance Outcome	Annual Target
Percentage of referred families that are enrolled and receiving child care services	80%


8. Exhibit C – Performance and Financial Monitoring & Reporting Requirements paragraph 6.a is hereby amended to replace the existing language with the following:

Contractor will provide monthly referral, enrollment and termination data on a template provided by the County by the 11<sup>th</sup> of each month.

9. **All other terms and conditions of the Agreement dated June 14, 2022, and its subsequent First and Second Amendment, between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

**For Contractor: Child Care Coordinating Council of San Mateo County**

 EC13B1AF4D33409	5/8/2025	David Fleishman
Contractor Signature	Date	Contractor Name (please print)

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**COUNTY OF SAN MATEO**

By:   
Resolution No. 081265  
President, Board of Supervisors, San Mateo County

Date: June 10, 2025

**ATTEST:**

By:   
Clerk of Said Board

**Exhibit B – Payments**

Budget FY2025-26 (July-June)

Personnel Expense	Cost to this Contract
Director of Programs	\$ 5,860
Program Manager Family Eligibility	\$ 4,697
Family Eligibility Coordinator	\$ 3,387
Benefits	\$ 3,346
<b>subtotal personnel</b>	<b>\$ 17,290</b>
<b>Operating Expenses</b>	
Provider Payments	\$ 212,310
Office Supplies	\$ 190
Computer Supplies	\$ 125
Postage	\$ 300
Other Supplies	\$ 500
Copier Usage	\$ 250
Equipment Lease/Software Licenses	\$ 150
Conferences/Workshop Fees	\$ 150
Travel Out of Town	\$ 100
Meals/Catering/Meeting Food	\$ 100
Payroll Processing Fee	\$ 360
Banking/Filing Fees	\$ 100
Membership & Dues	\$ 200
Miscellaneous Expense	\$ 300
Insurance	\$ 50
<b>subtotal operating expenses</b>	<b>\$ 232,475</b>
<b>Admin Expenses</b>	
Corp. Admin. Labor & Opera. Cost Allocation	\$ 7,580
<b>subtotal admin expense</b>	<b>\$ 7,580</b>
<b>Total Expenses</b>	<b>\$ 257,345</b>

## Budget FY 2026-27 (July – June)

Personnel Expense	Cost to this Contract
Director of Programs	\$ 6,153
Program Manager Family Eligibility	\$ 4,932
Family Eligibility Coordinator	\$ 3,556
Benefits	\$ 3,514
<b>subtotal personnel</b>	<b>\$ 18,155</b>
<b>Operating Expenses</b>	
Provider Payments	\$ 211,340
Office Supplies	\$ 190
Computer Supplies	\$ 125
Postage	\$ 300
Other Supplies	\$ 500
Copier Usage	\$ 250
Equipment Lease/Software Licenses	\$ 150
Conferences/Workshop Fees	\$ 150
Travel Out of Town	\$ 100
Meals/Catering/Meeting Food	\$ 100
Payroll Processing Fee	\$ 360
Banking/Filing Fees	\$ 100
Membership & Dues	\$ 200
Miscellaneous Expense	\$ 300
Insurance	\$ 50
<b>subtotal operating expenses</b>	<b>\$ 232,370</b>
<b>Admin Expenses</b>	
Corp. Admin. Labor & Opera. Cost Allocation	\$ 5,646
<b>subtotal admin expense</b>	<b>\$ 5,646</b>
<b>Total Expenses</b>	<b>\$ 256,170</b>