

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION ACCEPTING A DONATION FROM RAMANAN RAGHAVENDRAN IN THE AMOUNT OF \$13,800 TO THE DEPARTMENT OF HOUSING TO FUND AN INTERN POSITION FOR A THREE-MONTH PERIOD DURING THE FIRST TWO QUARTERS OF FY 2020-21

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, following the promotion of one Housing and Community Development (HCD) Supervisor to Director of Department of Housing (DOH), the departure of the HCD Senior Policy Analyst to another agency, and the promotion of the previous Intern to HCD Specialist II, DOH is currently understaffed; and

WHEREAS, on March 3, 2020, pursuant to Section 101080 of the California Health and Safety Code, the San Mateo County Health Officer (the "Health Officer") declared a local health emergency throughout the County related to COVID-19, and the Board of Supervisors (the "Board") ratified and extended this declaration of local health emergency, which remains in effect; and

WHEREAS, on March 3, 2020, pursuant to Section 8630 of the California Government Code and Chapter 2.46 of the San Mateo County Ordinance Code, the San Mateo County Director of Emergency Services proclaimed a local emergency throughout San Mateo County related to COVID-19, and the Board ratified and

extended the proclamation of local emergency, and this local emergency remains in effect; and

WHEREAS, on March 16, 2020, the Health Officer issued an order that, among other things, directed all individuals currently living within San Mateo County to shelter in their place of residence (“Shelter-in-Place Order”), and authorizes individuals to leave their residences only for certain “Essential Activities,” Essential Governmental Functions,” or to operate “Essential Businesses,” all as defined in the Shelter-in-Place Order; and

WHEREAS, several times since March 16, 2020, and most recently, on June 4, 2020, the Health Officer issued revised Shelter-in-Place Orders extending the Original Shelter-in-Place Order due to evidence of continued significant community transmission of COVID-19 within the County and throughout the Bay Area; and

WHEREAS, affordable housing was designated an “Essential Activity” while the Shelter-in-Place Order, originally issued on March 16, 2020, remained in effect; and

WHEREAS, in response to the COVID-19 pandemic, the federal government has allocated additional funding to the County through the federal Coronavirus Aid, Relief and Economic Security (CARES) Act to address housing and homeless needs, and the State has also allocated some of its own CARES Act funding to the County to address homelessness; and

WHEREAS, consequently, with the confluence of these factors, the workload of existing DOH staff has increased significantly over the past few months; and

WHEREAS, DOH initiated a recruitment for an intern position just prior to the original Shelter in Place Order going into effect, and several qualified candidates who submitted applications were interviewed; and

WHEREAS, Ramanan Raghavendran, a member of the Housing and Community Development Committee, offered to donate \$13,800 to fund a DOH intern position for a period of three months; and

WHEREAS, staff has identified several tasks that would be appropriate for an intern, including support functions that are critical to issuing loans to affordable housing developers and cannot be accomplished by existing staff due to work volume and time constraints; and

WHEREAS, Mr. Raghavendran's donation would allow DOH to hire an intern to assist with these tasks and provide important support to DOH in its efforts to help create more affordable housing for County residents; and

WHEREAS, the County Manager's Office has approved a request from DOH for a waiver to the current hiring freeze in order to hire an Intern on July 2, 2020.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors, County of San Mateo, State of California, hereby adopts this Resolution accepting a donation from Ramanan Raghavendran in the amount of \$13,800 to the Department of Housing to fund an intern position for a three-month period during the first two quarters of FY 2020-21.

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