

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AMENDING AND RESTATING RESOLUTION NO. 078906  
ESTABLISHING THE SAN MATEO COUNTY FARMWORKER ADVISORY  
COMMISSION**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on June 14, 2022, the Board adopted Resolution No. 078906 establishing the San Mateo County Farmworker Advisory Commission; and

**WHEREAS**, the Board desires to amend Resolution No. 078906 to clarify the lengths of terms of Commission members and to provide that all members of the Farmworker Advisory Commission shall hereafter serve without compensation; and

**WHEREAS**, the remaining provisions of Resolution No. 078906 are to remain in full force and effect.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** as follows:

1. COMMISSION—ESTABLISHMENT AND PURPOSES.

The San Mateo County Farmworker Advisory Commission (“Commission”) is hereby established.

The purposes of the Commission include the following:

- a. To promote to the Board of Supervisors programs that foster the well-being of farmworkers in San Mateo County;
- b. To increase the understanding and visibility of issues that disproportionately impact the County's farmworker population, including but not limited to immigration, employment conditions, healthcare, access to safety net services, and affordable housing;
- c. To provide outreach and support to underserved members of the County's farmworker population;
- d. To advise the Board of Supervisors on developing initiatives to support County farmworkers and their families;
- e. To report and make recommendations to the Board of Supervisors, as needed, but not less frequently than every twelve (12) months;
- f. To make and develop an annual work plan and to submit an annual report to the Board of Supervisors.

## 2. COMMISSION MEMBERSHIP.

The Commission shall consist of ten (10) voting members, who shall reside in San Mateo County. Members shall be appointed by a majority vote of the Board of Supervisors and shall serve at the pleasure thereof.

The following criteria shall be used in appointing Commission members:

- a. Three (3) Commission members shall be representatives of designated community-based organizations that serve and benefit the

County's farmworker population, including organizations such as: Coastside Hope, Ayudando Latinos A Soñar (ALAS), and Puente de la Costa Sur.

- b. Four (4) Commission members shall be farmworkers. For purposes of this resolution, a "farmworker" is an individual who has derived a majority of their income from agricultural employment at any time within the twenty four (24) months immediately preceding appointment to the Commission, as well as individuals who are retired or disabled prior farmworkers.
- c. One (1) Commission member shall be an immediate family member of a farmworker. For purposes of this resolution, "immediate family member" means spouse, domestic partner, cohabitant, child, stepchild, grandchild, parent, stepparent, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandparent, great grandparent, brother, sister, half-brother, half-sister, stepsibling, brother-in-law, sister-in-law, aunt, uncle, niece, nephew, or first cousin.
- d. One (1) Commission member shall be a representative from the San Mateo County Agricultural Advisory Committee.
- e. One (1) Commission member shall be active in the agricultural industry but not a farmworker.
- f. All Commission members shall have a demonstrated interest in supporting and furthering the well-being of farmworkers.

- g. Consideration shall be given to the applicant's background and/or community involvement to the extent relevant to the fulfillment of the Commission's mission.
- h. Commission members should have sufficient time and resources to effectively serve on the Commission.

Outreach efforts shall be made to ensure, to the maximum extent possible, that the Commission members reflect the diversity of San Mateo County in terms of race/ethnicity, gender, age, sexual orientation, and geographic distribution.

### 3. TERMS OF COMMISSION MEMBERS.

The term of a Commission member shall be three years. Upon the conclusion of a term, a member may be reappointed by the Board of Supervisors, up to a maximum of four three-year terms. This four-term limit shall not include partial terms to which a member may be appointed at the beginning of their service, including those members initially appointed to two-year terms. A Commission member who has reached the limit of four terms of service on the Commission may continue to serve on the Commission until the Board of Supervisors has appointed that member's replacement.

Initial terms of Commission members shall be staggered to help ensure the continuity of the Commission. For the initial appointment:

- Five members shall be appointed to serve an initial three-year term;
- Five members shall be appointed to serve an initial two-year term;

- After the initial term, any reappointed members will serve three-year terms.

In the event that a vacancy occurs on the Commission during the term of any member, the Board of Supervisors shall appoint a replacement Commission member who shall serve the remainder of that member's term.

Terms shall begin on July 1 of the year of appointment and end on June 30 of the final year of the term. Initial terms at the formation of the Commission may begin any time on or after July 1, 2022, and shall end on June 30 of the applicable year depending on the length of the member's initial term.

#### 4. ORGANIZATION.

The Commission shall adopt rules for the conduct of its own business which shall be consistent with the terms of this resolution, and which shall include, but not limited to, the following provisions:

- a. The Commission shall annually select, by majority vote, a Chair and a Vice Chair.
- b. The Commission shall meet at least six (6) times a year, unless otherwise determined by a majority vote of the Commission.
- c. A minimum of five (5) Commission members must be present to constitute a quorum and hold a meeting. Commission action may be taken only by a majority vote. "Majority vote" means a majority of the members in attendance at a meeting.

- d. The Commission shall have the authority to establish ad hoc committees, whose members shall not include more than a quorum of all Commission members, and appoint to such ad hoc committees non-voting volunteer committee members from the community. These ad hoc committees will serve the sole purpose of developing and making recommendations to the Commission.
- e. The Commission shall work with the Office of Community Affairs as its administrative liaison, including a member of the Immigrant Services staff, or such other County department as the Board of Supervisors may authorize. The Commission shall also receive staff support from the San Mateo County Healthcare for the Homeless/Farmworker Health program, as needed.
- f. The Commission shall establish the time and place of its regular meetings.
- g. All meetings of the Commission or committees thereof shall be subject to the open meeting requirements of the Government Code, specifically the Brown Act, section 54590, *et seq.*
- h. All documents and reports generated by the Commission shall be subject to the provisions of the Public Records Act, specifically, Government Code section 6254, *et seq.*
- i. Except to the extent that this resolution sets forth different rules or processes, the Commission shall comply with all standing rules for

County boards, commissions, and advisory committees established by the Board of Supervisors.

## 5. COMMISSION'S POWERS, DUTIES, AND FUNCTIONS

The duties, functions, and powers of the Commission shall be as follows:

- a. To advise and make recommendations to the Board of Supervisors;
- b. To develop and implement an annual work plan;
- c. To provide a public forum for input from the farmworker community to identify unmet needs;
- d. To work with existing farmworker advocacy and service organizations to help coordinate systems of care and benefits;
- e. To act as an advocate for farmworkers, taking positions pertaining to federal, state, and local policies, programs, procedures, and any legislation affecting farmworkers and their families; and

To fulfill other duties and engage in other activities as directed by the Board of Supervisors.

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