

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ENVIRONMENTAL INNOVATIONS, INC. TO COORDINATE THE SAN MATEO COUNTY GREEN BUSINESS PROGRAM AND RECRUIT AND CERTIFY LOCAL BUSINESSES UNDER THE PROGRAM, FOR THE TERM OF NOVEMBER 9, 2021 TO NOVEMBER 8, 2024, IN AN AMOUNT NOT TO EXCEED \$678,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, The San Mateo County Green Business Program (SMCGBP) certifies small and medium size businesses as green businesses and assists them in completing measures related to reducing greenhouse gas emissions, conserving energy, minimizing waste, and preventing air and water pollution; and

**WHEREAS**, the SMCGBP serves all cities and unincorporated communities of the San Mateo County; and

**WHEREAS**, the Office of Sustainability is interested in contracting with an organization for SMCGBP coordination, business certification, and inclusive outreach and marketing, including a focus on certifying businesses in low-income and socially vulnerable communities; and

**WHEREAS**, in August 2021, the Office of Sustainability (OOS) issued a Request for Proposals for procuring these services and received two proposals, which were reviewed by an evaluation committee of OOS staff members and a City of South

San Francisco staff member. Following this evaluation, the review committee interviewed two of the highest-ranking proposers; and

**WHEREAS**, Environmental Innovations, Inc. was subsequently selected as the preferred vendor for these services on the basis of: the responsiveness and cost-effectiveness of their proposal; and their extensive experience in the field of business sustainability; and

**WHEREAS**, the contract will enable the SMCGBP to expand efforts to be responsive to small and medium business needs during COVID-19 pandemic recovery, and to launch efforts to increase business resilience to climate impacts.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors shall be and is hereby authorized and directed to execute a contract with Environmental Innovations, Inc. for SMCGBP consulting services in an amount not to exceed \$678,000 for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director of the Office of Sustainability or the Director's designee is authorized to execute subsequent amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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