

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AMENDMENT WITH INTERPERSONAL FREQUENCY, LLC, TO PROVIDE ADDITIONAL ENHANCEMENTS TO THE COUNTY'S WEBSITE AND CONTENT MANAGEMENT SYSTEM, INCREASING THE AMOUNT BY \$169,300, FOR A NEW AMOUNT NOT TO EXCEED \$837,318.67

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the County's website platform and content management system serves as the primary public facing website nineteen (19) County departments, the Board of Supervisors, and several County boards and commissions. Content on the site is wide-ranging, addressing multiple audiences including residents, business, local nonprofit partners, schools and community colleges, government agencies, service providers, elected officials, and employees. The County website is the primary communications channel for disseminating public information such as press releases, County events, and information about County programs and services; and

WHEREAS, on October 18, 2022, the Board of Supervisors approved Resolution Number 079262 authorizing an Agreement with Interpersonal Frequency, LLC, to provide website maintenance, development, and hosting services for the County's website and content management system, for the term through October 17, 2025, and for an amount not to exceed \$649,118.67; and

WHEREAS, on December 8, 2023, an Amendment was executed for additional services to upgrade the County's Drupal website to Drupal 10, increasing the amount by \$18,900 for a new amount not to exceed \$668,018.67; and

WHEREAS, the parties wish to execute an amendment between the County and Interpersonal Frequency, LLC for additional enhancements to the County's website and content management system, increasing the amount by \$169,300, and for a new amount not to exceed \$837,318.67; and

WHEREAS, the parties agree that other County departments may engage the services of Contractor and Contractor has agreed to extend the same terms described by the Agreement and its exhibits to all County departments; and

WHEREAS, ISD has contracted for website maintenance, development, and hosting services for the County's Drupal website and content management system. Additional services are available at departmental expense including, but not limited to, Drupal customizations and enhancements, website integration, design, and development services, and/or hosting environment and web server configurations; and

WHEREAS, this Board has been presented with the Agreement and has examined and approved it as to both form and content and desires to enter the agreement.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board of Supervisors is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief Information Officer (CIO) or CIO's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provisions.

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