

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH
PERFECTSERVE, INC. TO CONTINUE TO PROVIDE THE HEALTH
DEPARTMENT'S SECURE TEXT MESSAGING TOOL, EXTENDING THE TERM OF
THE AGREEMENT THROUGH FEBRUARY 12, 2025, AND INCREASING THE
AMOUNT BY \$124,000 TO AN AMOUNT NOT TO EXCEED \$522,000**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, San Mateo County Health Information Technology (HIT) and the Information Services Department (ISD) released a Request for Proposals on May 15, 2017 for secure texting services and selected PerfectServe, Inc. (formerly Telmediq), for the implementation; and

WHEREAS, PerfectServe; Inc. is the Health Department's secure messaging tool that has been in place since 2018; and

WHEREAS, an Agreement was approved by the Board on February 13, 2018, which was processed through the Information Services Department; and

WHEREAS, on February 13, 2021, the Chief Information Officer (CIO) of San Mateo County Health (SMCH) approved an agreement with PerfectServe, Inc. which integrated with SMCH clinical, IT, and telecom systems to unify and simplify how the medical team communicates via secure text messaging and to streamline care; and

WHEREAS, on February 8, 2022, this Board approved an amendment to increase the contact amount by \$240,000 to an amount not to exceed \$398,000 and to extend the contract terms in the agreement through February 12, 2024; and

WHEREAS, it is expected that this secure messaging tool will only be needed for one additional year as HIT's Electronic Health Record (EHR) Implementation (EPIC) will replace it; and

WHEREAS, from a timing and economic perspective, SMCH requests that this Board waive the Request for Proposals process as it is in the County's best interest to extend this Contract for one year rather than initiate an RFP process for such short period of time; and

WHEREAS, both parties now wish to amend the Agreement, extending the term of the contract to February 12, 2025, and increasing the maximum amount payable under the agreement by \$124,000 to an amount not to exceed \$522,000; and

WHEREAS, this Board has been presented with a form of the amendment to the Agreement and has examined and approved it as to both form and content and desires to enter into the amended agreement.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board be and is hereby authorized and directed to execute said amendment to the agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief of San Mateo County Health or the Chief's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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