

**AMENDMENT NO. 2 TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
GRANICUS LLC**

THIS AMENDMENT TO THE AGREEMENT, entered into this 9th day of  
December, 2025, by and between the COUNTY OF SAN MATEO, hereinafter called  
"County," and Granicus LLC, hereinafter called "Contractor";

**WITNESSETH:**

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on October 17, 2023, the parties entered into an Agreement for the usage of the GovDelivery Communications Cloud Software-as-a-Service (SaaS) solution, an enterprise digital communications and subscription management platform for managing County communications for the term beginning November 1, 2023, through October 31, 2026, and for an amount not to exceed \$455,783.54; and

WHEREAS, on September 16, 2024, the parties amended the Agreement to add one year of Enhanced Security subscription, increasing the amount by \$12,000 for a new not to exceed amount of \$467,783.54; and

WHEREAS, the parties wish to amend the Agreement to add years 2 through 4 of the Enhanced Security subscription, increasing the amount by \$46,680.19 for a new not to exceed amount of \$514,463.73.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

**1. Section 3. Payments of the agreement is amended to read as follows:**

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. In no event shall County's total fiscal obligation under this Agreement exceed Five Hundred Fourteen Thousand, Four Hundred Sixty-Three Dollars and Seventy-Three Cents (\$514,463.73). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County

at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement.

2. Original Exhibit B is replaced with Revised Exhibit B (rev. [10/10/2025]).

### **Exhibit B**

In consideration of the services provided by Contractor described in Exhibit A and subject to the terms of the Agreement, County shall pay Contractor based on the following fee schedule and terms:

#### **Pricing**

<b>Subscription Fees Year 1</b>			
<b>Solution</b>	<b>Billing Frequency</b>	<b>Quantity/ Unit</b>	<b>Annual Fee</b>
Communications Cloud	Annual	1 Each	\$80,000.00
Additional SMS- 150,000	Annual	1 Each	\$4,150.00
			Subtotal
			\$84,150.00
<b>Subscription Fees Year 2</b>			
<b>Solution</b>	<b>Billing Frequency</b>	<b>Quantity/ Unit</b>	<b>Annual Fee</b>
Communications Cloud	Annual	1 Each	\$83,200.00
Additional SMS- 150,000	Annual	1 Each	\$4,316.00
Enhanced Security (Year 1)	Annual	1 Each	\$12,000.00
Enhanced Security - Online Training	One-Time	1 Each	\$0.00
Enhanced Security - Setup and Configuration	One-Time	1 Each	\$0.00
			Subtotal
			\$99,516.00
<b>Subscription Fees Year 3</b>			
<b>Solution</b>	<b>Billing Frequency</b>	<b>Quantity/ Unit</b>	<b>Annual Fee</b>
Communications Cloud	Annual	1 Each	\$86,528.00
Additional SMS- 150,000	Annual	1 Each	\$4,488.64
Enhanced Security (Year 2)	Annual	1 Each	\$12,480.00
			Subtotal
			\$103,496.64
<b>Subscription Fees Year 4</b>			
<b>Solution</b>	<b>Billing Frequency</b>	<b>Quantity/ Unit</b>	<b>Annual Fee</b>
Communications Cloud	Annual	1 Each	\$89,989.12
Additional SMS- 150,000	Annual	1 Each	\$4,668.19

Enhanced Security (Year 3)	Annual	1 Each	\$16,764.80
		Subtotal	\$111,422.11
<b>Subscription Fees Year 5</b>			
Solution	Billing Frequency	Quantity/ Unit	Annual Fee
Communications Cloud	Annual	1 Each	\$93,588.68
Additional SMS- 150,000	Annual	1 Each	\$4,854.91
Enhanced Security (Year 4)	Annual	1 Each	\$17,435.39
		Subtotal	\$115,878.98

#### **Communications Cloud Tier**

For up to 27,4107 subscribers

#### **Optional Solutions**

Solution	Billing Frequency	Quantity / Unit	Annual Fee
Custom Short Code	Annual	1 Each	\$18,000.00
Communications Cloud Advanced Package	Annual	1 Each	\$15,500.00
Custom Short Code - Setup and Configuration	One-Time	1 Each	\$10,800.00
Advanced Package - Setup and Configuration	One-Time	1 Each	\$5,500.00
Advanced Package - Online Training	One-Time	1 Each	\$500.00

Optional Solutions	Period of Performance			
	Optional Year 2	Optional Year 3	Optional Year 4	Optional Year 5
Custom Short Code	\$18,720.00	\$19,468.80	\$20,247.55	\$21,057.45
Communications Cloud Advanced Package	\$16,120.00	\$16,764.80	\$17,435.39	\$18,132.81

#### **INVOICING**

The County shall submit payment within net thirty (30) days of receipt of undisputed invoice, for services rendered conditioned upon the approval of services performed during the billing cycle. Costs for Annual subscription fees are prepaid yearly based on the Term start date of this Agreement. Costs for Optional Solutions are paid according to the billing frequency as specified above.

Each invoice submitted must include the following information, at a minimum:

- Invoice Number and Date
- Agreement Number and/or Purchase Order Number
- Detailed statement of billed services, including Period of Performance
- Breakdown of labor, materials, and taxes (when applicable)
- Total amount of invoice

Invoices shall be sent to [ISD-Vendor-Invoices@smcgov.org](mailto:ISD-Vendor-Invoices@smcgov.org).

3. **All other terms and conditions of the agreement dated October 17, 2023, between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

**For Contractor: Granicus, LLC**

DocuSigned by:

  
kimberly Rosenberger  
8A340286FD5949F...

Contractor Signature

11/12/2025

Date

Kimberly Rosenberger

Contractor Name (please print)

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**For County:**

COUNTY OF SAN MATEO

  
Dan J. Correa

By:

President, Board of Supervisors, San Mateo County

**Resolution No. 081586**

Date: **12/9/2025**

ATTEST:

  
Jill Alloggia

By:

Clerk of Said Board