

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH MICROSOFT FOR UNIFIED SUPPORT SERVICES, PROVIDING SUPPORT SERVICES THROUGH THE MICROSOFT ENTERPRISE PLATFORM, FOR THE TERM OF OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2026, IN AN AMOUNT NOT TO EXCEED \$654,806**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the County’s Microsoft Enterprise platform (Platform) is used as the primary platform for all County employees playing a role in our day-to-day operations, innovation initiatives, and growth strategies; and

**WHEREAS**, Microsoft’s software solutions are integral to County’s business processes, ranging from communication, collaboration, automation, and County’s computing devices; and

**WHEREAS**, our utilization of support services will encompass, technical assistance, updates, and upgrades ensuring full support for all Microsoft products while maintaining operational resilience; and

**WHEREAS**, on December 5, 2022, the Information Services Department (ISD) released a Request for Proposals (RFP), RFP# ISD-20231868 seeking proposals support services for the Microsoft platform, and the proposal from Microsoft was identified as the most suitable for the County; and

**WHEREAS**, the parties wish to execute an Agreement between the County and Microsoft Support Services for the term of October 1, 2023, through September 30, 2026, and for a not to exceed amount of \$654,806; and

**WHEREAS**, this Board has been presented with the form of such agreement and has examined and approved it as to both form and content and desires to enter the agreement.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director/Chief Information Officer (CIO) or CIO's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provisions.

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