

**AMENDMENT TO AGREEMENT**  
**BETWEEN THE COUNTY OF SAN MATEO AND HOWROYD-WRIGHT**  
**EMPLOYMENT AGENCY, INC.**

THIS AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Howroyd-Wright Employment Agency, Inc., hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the County entered into an Agreement with Contractor on December 15, 2015 for the purpose of providing temporary staffing solutions to the County on an as needed basis for the term of December 15, 2015 through December 14, 2018 in an amount not to exceed \$300,000; and

WHEREAS, the parties amended the Agreement on October 18, 2016 to increase the amount by \$300,000 to provide HSA's Business Systems Group (BSG) with specialized contingency staffing; and

WHEREAS, the parties wish to further amend the Agreement to extend the term by two years to December 14, 2020 and increase the amount by \$250,000 for a total obligation not to exceed \$850,000 to allow for additional specialized contingency staffing.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

1. Section 3 Payments, of the Agreement is amended to read as follows:

“In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. Contractor may request an increase in rates and fees in San Mateo County imposes additional taxes or minimum wage increase. Such increase in rates and taxes is subject to agreement by both the County and Contractor and must be approved in writing by the County. In no event shall County’s total fiscal obligation under this Agreement exceed **Eight Hundred Fifty Thousand Dollars, (\$850,000)**. In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration.”

2. Section 4, Term, of the Agreement is amended to read as follows:

“Subject to compliance with all terms and conditions, the term of this Agreement shall be from December 15, 2015 through **December 14, 2020**.”

3. Section 17, Notices, of the Agreement is amended as follows. In the “Name/Title” provided for the County “Katy Roberts, HR Manager” is hereby deleted and replaced with “Dawn Sparks, HR Manager.” In the “Email” provision, “kroberts@smcgov.org” is hereby deleted and replaced with “DrSparks@smcgov.org.”

4. Exhibit A - AppleOne Contact for Staffing Requests, Information and Services, Section I. is amended as follows. The name “Julie Da Rocha” is hereby deleted and replaced with “Julie Evans”; the Email “jdarocha@appleone.com” is hereby deleted and replaced with “JEvans@appleone.com”; the Phone number for Michelle Henderson is hereby deleted and replaced with “(925) 398-0000”; the Fax numbers for both contacts are hereby deleted and replaced with “(925) 398-0001”; and the Cell number for Julie DaRocha is hereby deleted.

**All other terms and conditions of the Agreement dated December 15, 2015 between the County and Contractor and all subsequent amendments shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: HOWROYD-WRIGHT EMPLOYMENT AGENCY, INC.

DocuSigned by: <i>Rick Hagmann</i> 74785A1FA19341A...	10/31/2018   12:57 PM PDT	Rick Hagmann
Contractor Signature	Date	Contractor Name (please print)

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COUNTY OF SAN MATEO

By:  
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:  
Clerk of Said Board