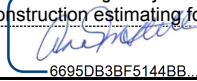
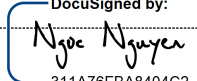
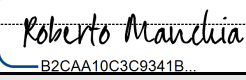


<b>COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST</b>				REQUEST NO. ATR22-056	
DEPARTMENT: PUBLIC WORKS				DATE: March 25,2022	
<b>1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:</b>					
	<b>CODES</b>			<b>AMOUNT</b>	<b>DESCRIPTION</b>
	<small>FUND or ORG</small>	<small>ACCOUNT</small>	<small>JL ORG CODE Measure K only</small>		
<b>FROM</b>	88670	2731		\$50,000	Operating Transfer In
<b>TO</b>	88670	7211		\$50,000	Fixed Asset - Structure Improvements
<b>Justification (Attach Memo if Necessary):</b> With the demolition of the SMMC 1954 Building, the Foundation Offices will no longer exist. To provide the opportunity for the Foundation to conduct business/fundraising/support the medical center, we propose to take the space of the Volunteer Gift Shop and renovate it into the new Foundation Offices. This ATR will fund the design, planning, and construction estimating for the proposed space renovation.					
<b>DEPARTMENT HEAD</b> 				<b>DATE</b> 3/25/2022	
<b>2. <input type="checkbox"/> Board Action Required      <input checked="" type="checkbox"/> Four-Fifths Vote Required      <input type="checkbox"/> Board Action Not Required</b> <b>Remarks:</b>					
<b>COUNTY CONTROLLER</b> 				<b>DATE</b> 3/29/2022	
<b>3. <input checked="" type="checkbox"/> Approve as Requested      <input type="checkbox"/> Approve as Revised      <input type="checkbox"/> Disapproved</b> <b>Remarks:</b>					
<b>COUNTY MANAGER</b> 				<b>DATE</b> 4/6/2022	
<b>DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY</b>					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 Absent  
 Supervisors: \_\_\_\_\_

\_\_\_\_\_  
 PRESIDENT, BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
 Clerk of Said Board

<b>COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST</b>				REQUEST NO.	
DEPARTMENT: PUBLIC WORKS				DATE: March 15, 2022	
<b>1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:</b>					
	<b>CODES</b>			<b>AMOUNT</b>	<b>DESCRIPTION</b>
	<b>FUND or ORG</b>	<b>ACCOUNT</b>	<b>JL ORG CODE Measure K only</b>		
<b>FROM</b>	88670	2731		\$50,000	Operating Transfer In
<b>TO</b>	88670	7211		\$50,000	Fixed Asset- Structure Improvements
<b>Justification (Attach Memo if Necessary):</b> With the demolition of the SMMC 1954 Building, the Foundation Offices will no longer exist. To provide the opportunity for the Foundation to conduct business/fundraising/support the medical center, we propose to take the space of the Volunteer Gift Shop and renovate it into the new Foundation Offices. This ATR will fund the design, planning, and construction estimating for the proposed space renovation.					
<b>DEPARTMENT HEAD</b>				<b>DATE</b>	
<b>2. <input checked="" type="checkbox"/> Board Action Required</b> <input type="checkbox"/> <b>Four-Fifths Vote Required</b> <input type="checkbox"/> <b>Board Action Not Required</b> Remarks:					
<b>COUNTY CONTROLLER</b>				<b>DATE</b>	
<b>3. <input type="checkbox"/> Approve as Requested</b> <input type="checkbox"/> <b>Approve as Revised</b> <input type="checkbox"/> <b>Disapproved</b> Remarks:					
<b>COUNTY MANAGER</b>				<b>DATE</b>	
<b>DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY</b>					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
 RESOLUTION TRANSFERRING FUNDS  
 RESOLUTION NO. \_\_\_\_\_

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 WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and  
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Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution:  
 Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

NOES and against said resolution:  
 Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 Absent  
 Supervisors: \_\_\_\_\_

\_\_\_\_\_  
 PRESIDENT, BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
 Clerk of Said Board

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Ann M. Stillman, Interim Director of Public Works  
**Subject:** Appropriation Transfer Request for the San Mateo Medical Center's Foundation Office Space Renovation Project (Design Phase)

**RECOMMENDATION:**

Approve an Appropriation Transfer Request (ATR) transferring \$50,000 from the San Mateo Medical Center's Capital Fund to the Department of Public Works for the funding of San Mateo Medical Center's Foundation Office Space Renovation Project (Design Phase).

**BACKGROUND:**

San Mateo Medical Center (SMMC) continuously seeks opportunities to enhance its ability to provide access to quality medical care for the residents of San Mateo County. In line with the County's Shared Vision 2025, SMMC Health Foundation's (Foundation) mission is to provide every citizen the chance to live the healthiest life possible through fund raising efforts. SMMC Health Foundation (Foundation) provides significant financial support to many programs within the SMMC. With the demolition of SMMC's 1954 building, the Foundation's offices will not have a physical presence at the SMMC.

SMMC's current Volunteer Gift Shop has been closed since the beginning of the pandemic and continues to remain closed. To support the mission of the Foundation, SMMC is proposing to renovate the Volunteer Gift Shop into the new Foundation's offices. Having the Foundation's offices centrally located within the SMMC would improve the visibility and accessibility for the community.

**DISCUSSION:**

SMMC has requested the Department of Public Works (Department) to assist with the design, planning, and construction cost estimates for the proposed space renovation.

Through this renovation, the Foundation will have the ability to continue conducting business, fundraising, and supporting the mission of SMMC. Having an office environment for the Foundation promotes connection to the community and potential funding sources for the SMMC. The proposed project will include the design, planning, and construction cost estimates for the space renovation of the Foundation offices. Through this project, the County will see improved ability to engage external funding sources and benefactors for SMMC in an updated office space conducive to showcasing the SMMC and its activities.

County Counsel has reviewed and approved ATR as to form.

**FISCAL IMPACT:**

Funding for the \$50,000 ATR will allow the Department to complete the design, planning, and construction cost estimates for the proposed space renovation. There is no additional impact to the General Fund as funding is provided by the SMMC Capital Fund.

In Process

**Special Notice / Hearing:** None  
**Vote Required:** 4/5th

**To:** Honorable Board of Supervisors  
**From:** Ann M. Stillman, Interim Director of Public Works  
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**RECOMMENDATION:**

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In Process