

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH
INSYNC CONSULTING SERVICES, LLC FOR COVID-19 VACCINE INVENTORY
MANAGEMENT, INCREASING THE AMOUNT BY \$186,651 TO AN AMOUNT NOT
TO EXCEED \$386,650**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on February 23, 2021, during the initial stages of Countywide COVID-19 vaccinations, County Procurement entered into an emergency agreement with InSync for staffing vaccine inventory management; and

WHEREAS, on November 22, 2021, to ensure continuity of vaccination services, County Health entered an agreement with InSync in the amount of \$115,000 for the term of October 1, 2021, through June 30, 2022; and

WHEREAS, on June 13, 2022, to ensure further continuity of vaccination services, County Health amended the agreement with InSync to extend the term by one year through June 30, 2023 and increase the amount by \$84,999 to an amount not to exceed \$199,000; and

WHEREAS, both parties now wish to amend the agreement to increase the agreement amount by \$186,651 to an amount not to exceed \$386,650 with no change to the agreement term; and

WHEREAS, due to the continued increased need of vaccine management and distribution, and because this procurement now falls outside of the emergency provisions under which it was initially entered into, County Health requests the Board waive the competitive process and to extend its current agreement with InSync as it is in the best interests of the County to do so.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board waives the competitive process, and the President of this Board of Supervisors is hereby authorized and directed to execute said amendment for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief of San Mateo County Health or their designee be authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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