

<b>COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST</b>				REQUEST NO. ATR23-B0714	
DEPARTMENT: San Mateo Medical Center				DATE: 7/25/23	
<b>1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:</b>					
	<b>CODES</b>			<b>AMOUNT</b>	<b>DESCRIPTION</b>
	<b>FUND or ORG</b>	<b>ACCOUNT</b>	<b>JL ORG CODE Measure K only</b>		
<b>FROM</b>	See attached	See attached		6,207,976	See attached
<b>TO</b>	See attached	See attached		6,207,976	See attached
Justification (Attach Memo if Necessary): See attached					
DocuSigned by:					
DEPARTMENT HEAD <i>Louise F. Rogers</i> <small>5FA0DB8B5E304D3...</small>				DATE 7/26/2023	
<b>2. <input type="checkbox"/> Board Action Required      <input checked="" type="checkbox"/> Four-Fifths Vote Required      <input type="checkbox"/> Board Action Not Required</b> Remarks:					
DocuSigned by:					
COUNTY CONTROLLER <i>Ngoc Nguyen</i> <small>311A76FBA8404C2...</small>				DATE 7/27/2023	
<b>3. <input checked="" type="checkbox"/> Approve as Requested      <input type="checkbox"/> Approve as Revised      <input type="checkbox"/> Disapproved</b> Remarks:					
DocuSigned by:					
COUNTY EXECUTIVE <i>Heather Ledesma</i> <small>D3975895E3D1478...</small>				DATE 7/27/2023	
<b>DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY</b>					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 Absent  
 Supervisors: \_\_\_\_\_

\_\_\_\_\_  
 PRESIDENT, BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
 Clerk of Said Board



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

Health System

**DATE:** July 25, 2023

**TO:** Roberto Manchia, Chief Financial Officer, CMO

**FROM:** Gina Wilson, Chief Financial Officer, Health  
CJ Kunnappilly, Chief Executive Officer, San Mateo Medical Center

**SUBJECT:** Year-End Appropriation Transfer Request (ATR) for San Mateo  
Medical Center (6600B)

**RECOMMENDATION:**

Approve an Appropriation Transfer Request (ATR) increasing Other Revenue by \$1.3 million, increasing Contract Nursing Registry, Contract Provider Expenses, and Medical Supplies Expenses by \$6.2 million and reducing Health Benefits Expenses and Capital Expenses and Fees Expenses by \$4.9 million at the San Mateo Medical Center (SMMC), with \$0 net impact.

**BACKGROUND / DISCUSSION:**

SMMC received and disbursed \$1.3 million of State Worker Retention Payment during the year that wasn't budgeted. In addition, SMMC's year-end expenses in Contract Nursing Registry, Contract Provider, and Medical Supplies are higher than budget due to increased use of registry to cover hard-to-fill positions and increased use of medical supplies. Therefore, SMMC is recognizing State Worker Retention Payment in the budget and reclassify budget savings in Health Benefits and Capital Expenses, Debt Service and Fee Expenses to fund these expenses that went over-budget. SMMC recommends increasing the revenue budget for Other Revenue (66011-2647) and reduce Health Benefits (various orgs-4629), Fee Expense (66016-6611), Capital Expense (66705-7211, 66709-7312, 66707-7546), and Debt Service (66707-7545) as a funding source for ATR and increasing Contract Nursing Registry (various orgs-5819), Contract Provider (66151-5877), and Medical Supplies (66441-5163).

**FISCAL IMPACT:**

There is no change to Net County Cost and in the County Contribution as the result of this ATR.



