

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING:

A) A WAIVER OF THE COUNTY'S FORMAL REQUEST FOR PROPOSALS (RFP) PROCESS TO SELECT THE SAN MATEO COUNTY HISTORICAL ASSOCIATION; AND

B) THE PRESIDENT OF THE BOARD OF SUPERVISORS TO EXECUTE AN AGREEMENT WITH THE SAN MATEO COUNTY HISTORICAL ASSOCIATION, FOR THE TERM OF JULY 1, 2025 THROUGH JUNE 30, 2026, IN AN AMOUNT NOT TO EXCEED \$245,000 FOR THE OPERATION OF: (I) THE SAN MATEO COUNTY HISTORY MUSEUM AT THE OLD COUNTY COURTHOUSE BUILDING IN THE CITY OF REDWOOD CITY; (II) THE LATHROP HOUSE LOCATED IN THE COUNTY COURTHOUSE BLOCK IN THE CITY OF REDWOOD CITY; AND (III) DOCENT-LED PROGRAMS AT THE WOODSIDE STORE IN THE TOWN OF WOODSIDE AND THE SANCHEZ ADOBE IN THE CITY OF PACIFICA; AND

C) THE PARKS DIRECTOR, OR THE PARKS DIRECTOR'S DESIGNEE, TO EXECUTE AMENDMENTS TO THE AGREEMENT TO MODIFY THE COUNTY'S MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$25,000, AND/OR TO MODIFY THE AGREEMENT'S TERMS AND/OR SERVICES, SO LONG AS THE MODIFIED TERM(S) AND/OR SERVICES IS/ARE WITHIN THE CURRENT OR REVISED FISCAL PROVISIONS

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the San Mateo County Historical Association, a non-profit organization, has operated the San Mateo County History Museum, Woodside Store, Lathrop House, and Sanchez Adobe on the County's behalf for many years; and

WHEREAS, the San Mateo County History Museum, which is accredited by the American Alliance of Museums, is housed in the historic and beautifully renovated Old County Courthouse Building in Redwood City; and

WHEREAS, for many years, the County has contracted with the San Mateo County Historical Association to operate the San Mateo County History Museum to operate and provide docent-led programs at the Woodside Store, Sanchez Adobe, and Lathrop House, all of which give members of the public the opportunity to learn about the history of the County of San Mateo and to participate in a wide range of events and programs—such as tours, lectures, discussions, and family programs—concerning the County of San Mateo’s history; and

WHEREAS, the new agreement between the County and the San Mateo County Historical Association will, among other things, keep the San Mateo County History Museum open to the public five days a week for a minimum of 30 hours per week; the Woodside Store open for at least 14 hours per week; the Sanchez Adobe site open for at least 20 hours per week; and the Lathrop House open for at least eight hours per week; and

WHEREAS, by virtue of its longstanding relationship with the County and its accreditation by the American Alliance of Museums, an accreditation held by fewer than five percent of museums in the United States, the San Mateo County Historical Association is uniquely qualified to provide services related to operating the County’s historical sites such that it is in the best interest of the County to waive the Request for Proposals process and continue to contract with the San Mateo County Historical Association to provide services related to operating the County’s historical sites; and

WHEREAS, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the Request for Proposals process in any situation where the

Board determines that the best interest of the County would be served without the necessity of formal proposals.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that

1. The President of the Board of Supervisors is hereby authorized and directed to execute said Agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto; and
2. The Board hereby waives the County's Request for Proposal process to select the San Mateo County Historical Association to perform the scope of work in the Agreement; and
3. The Director of the San Mateo County Parks Department, or the Parks Director's designee, is authorized to execute amendments to the Agreement to modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or to modify the Agreement's term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.