



AGENDA

NOTE New Location: 455 County Ctr Thursday, April 3, 2025
4th Fl., Redwood Conf. Rm., Redwood City

4:00 PM

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*****PLEASE NOTE CHANGE IN MEETING LOCATION*****

This meeting of the San Mateo County Parks Commission will be held in the Redwood Conference Room, 455 County Center, 4th floor, Redwood City, CA, 94063. Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform. Remote public participation is encouraged. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. A video recording of the meeting will be posted online on the Parks Department website following the meeting.

Representing the people of San Mateo County and in their interest, the Parks Commission acts as an advisory body to the Board of Supervisors on matters related to open space, parks and recreation, the fish and game fund, and providing a public and transparent forum on items agendized for its consideration in coordination with the County Parks Department.

PUBLIC PARTICIPATION

The April 3, 2025 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/87596647836>. The webinar ID is: 875 9664 7836. The April 3, 2025 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 875 9664 7836, then press #. Members of the public can also attend this meeting physically in The Redwood Conference Room, 455 County Center, 4th floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.

Written public comments may be emailed to parcsandrecreation@smcgov.org and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda. Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

Please see instructions for written and spoken public comments at the end of this agenda.

ADA REQUESTS

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at parksandrecreation@smcgov.org . Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Pledge of Allegiance

2. Roll Call

3. Public Comment

This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.

As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip. Speakers are customarily limited to two minutes.

4. Action to Set the Agenda

5. Reports and Presentations

5.1 Department Update

6. Regular Agenda

6.1 Parks Department Presentation – Interpretive Program (Informational)

6.2 2025 Commission Workplan Discussion (Informational)

7. Commissioner Updates

7.1 Commissioner report out on information items, subcommittee or project updates

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8. Items for Future Agenda

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations such as Together Bay Area and/or the Santa Cruz Mountains Stewardship Network provide presentations to the Commission. Discuss which County department may be able to attend.

- Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- Fuel reduction project updates
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve participation at in-person and remote meetings.
- Park vendor RFP processes and updates.
- Addressing inappropriate public comment

9. Adjournment

County of San Mateo Parks and Recreation Commission

VACANT, District 1 | Thaddeus Block, District 2 | Irma Rodriguez Mitton, District 3
(Chair) | VACANT, District 4 | Basem Manneh, District 5 (Vice-Chair) |

County of San Mateo Parks Department Nicholas J. Calderon, Parks Director
Hannah Ormshaw, Assistant Parks Director

Instructions for Public Comment During In Person and Remote Participation Meetings

Signing up to speak to the Commission and time limits. For the orderly recognition of members of the public who wish to speak before the Commission, speakers are asked to fill out a speaker request form and give it to the Commission Clerk. However, speakers may elect not to identify themselves by name. The form is available in the entryway area for the meeting room. Public comment is generally limited to two minutes per speaker, although the Commission Chair may modify this time limit in order to accommodate all speakers. Prearranged presentations are generally 10 minutes.

Communicating with Commissioners. If you wish for your written communication or materials to be distributed to all Commissioners, please email such communication or materials to parkscorommission@smcgov.org or mail them to the address listed on this page, for receipt at least two business days prior to the Commission meeting.

Visual Presentations/Materials. For PowerPoint presentations, you need to provide the Commission Clerk a USB flash drive 30 minutes prior to the meeting start or via email by 5:00 p.m. the day prior to the meeting. Electronic formats must be PC compatible.

Public Records. Public records that relate to any item on the open session agenda for a regular Parks Commission meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. The Commission has designated the office of the Parks Department, located at 455 County Center, 4th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. These documents are also available to be sent electronically. Contact the Commission Clerk.

Instructions for Public Comment During In Person and Remote Participation Meetings

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to parksandrecreation@smcgov.org
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

***Spoken Comments:**

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip located near the conference room door. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.

Via Zoom:

1. The April 3, 2025 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/87596647836>. The webinar ID is: 875 9664 7836. The April 3, 2025 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 875 9664 7836, then press #. Members of the public can also attend this meeting physically in The Redwood Conference Room, 455 County Center, 4th floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Board President or Clerk of the Board calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak

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