

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE PRESIDENT OF THE BOARD OF SUPERVISORS TO EXECUTE AGREEMENTS FOR ON-CALL ENVIRONMENTAL CONSULTING SERVICES WITH MIG, INC. AND SWCA ENVIRONMENTAL CONSULTANTS, EACH FOR A TERM OF THREE YEARS FROM AUGUST 1, 2025, THROUGH JULY 31, 2028, FOR AN AMOUNT NOT TO EXCEED \$500,000 FOR EACH AGREEMENT AND A TOTAL MAXIMUM FISCAL OBLIGATION OF \$1,000,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Project Development Unit regularly maintains a variety of on-call service agreements to provide the Unit with the ability to expedite construction projects; and

WHEREAS, on April 10, 2025, the PDU released a Request for Proposals (RFP) for On-Call Environmental Consulting Services; and

WHEREAS, on April 30, 2025, seven responses were submitted to the RFP. An internal evaluation committee consisting of personnel from Planning and Building, Department of Public Works, and a PDU Project Manager evaluated the response and selected three firms. Of these, two firms are being recommended at this time for award of contracts with the County.

WHEREAS, contract negotiations are continuing with the third firm. If the County and the third firm reach a mutual agreement, staff will return to the Board with a recommendation to award a third contract for consideration; and

WHEREAS, the Interim Director of the PDU recommends the two firms, MIG, Inc. and SWCA Environmental Consultants, to enter into agreements to provide on-call environmental consulting services as needed and at the direction of the Interim Director of PDU or designee; and

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors authorize the President of the Board of Supervisors to execute agreement for on-call environmental consulting services with the selected two firms: MIG, Inc. and SWCA Environmental Consultants for a term of three years from August 1, 2025, through July 31, 2028, for an amount not to exceed \$500,000 per agreement and a total maximum fiscal obligation of \$1,000,000.

BE IT FURTHER RESOLVED that the Director of the PDU, or designee, be authorized to execute subsequent change orders that modify the terms and conditions as necessary or convenient and increasing the maximum not to exceed contract value by \$25,000 for a total not to exceed of \$525,000 per agreement.

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