

COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST					REQUEST NO. ATR25-B0711
DEPARTMENT: Non-Departmental Services					DATE: 06/17/25
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	80110	5969		\$968,090	Other Special Dept Expense
TO	80110	8134		\$968,090	IFT-A-87 Reimbursements
Justification (Attach Memo if Necessary): Reappropriating funds from Services and Supplies to Intrafund Transfer for A-87 Reimbursements due to a budget error made during the adopted budget process. Please n					
DocuSigned by: DEPARTMENT HEAD Michael Bolander E44D1B0B9C024CD...					
				DATE	6/17/2025
2. <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required					
Remarks:					
DocuSigned by: COUNTY CONTROLLER Ngoc Nguyen 311A76FBA8404C2...					
				DATE	6/18/2025
3. <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved					
Remarks:					
DocuSigned by: COUNTY EXECUTIVE Roberto Manchua 5178A926843D471...					
				DATE	6/18/2025
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS
RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____ 20 ____

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: _____

Supervisors: _____

Absent
Supervisors: _____

ATTEST: _____
Clerk of Said Board

PRESIDENT, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Non-Departmental Services

DATE: June 17, 2025

BOARD MEETING DATE: June 24, 2025

TO: Robert Manchia, Chief Financial Officer

FROM: Michael Bolander

SUBJECT: Countywide Year-End ATR
Non-Departmental Services

Recommendation

Approve an Appropriation Transfer Request re-appropriating \$968,090 from Services and Supplies to Intrafund Transfers to correct a budget error in the Recommended Budget.

Background/Discussion

During the FY 2024-25 Adopted Budget an Intrafund Transfer for the reimbursement of A-87 costs was inadvertently entered as a positive number. Intrafund Transfer are considered contra-expenditure accounts and should be budgeted as a negative value to reflect a reimbursement from another county department that is in the same fund, i.e., the General Fund. This ATR will correct that mistake and correctly reflect the actual budget.

Fiscal Impact

There is no fiscal impact approving this ATR, the re-appropriation of funds is a net zero change to the overall budget.