

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH HUMANSIZE  
CONSULTING TO PROVIDE COMPREHENSIVE ERGONOMIC SERVICES, FOR THE  
TERM JUNE 11, 2025 THROUGH JUNE 10, 2028, IN AN AMOUNT NOT TO EXCEED  
\$1,000,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the County of San Mateo is committed to promoting the health, safety, and productivity of its workforce and to managing occupational injury risks in a fiscally responsible manner; and

**WHEREAS**, the County has for many years coordinated an office ergonomics program to reduce the frequency and severity of work-related musculoskeletal disorders through employee self-assessments, workstation evaluations, training, and case management; and

**WHEREAS**, on March 27, 2025, the Risk Management Division of the Human Resources Department issued a Request for Proposals ("RFP") for comprehensive ergonomic services; and

**WHEREAS**, following a two-phase evaluation process by a panel of departmental stakeholders and subject matter experts, Humansize Consulting

received the highest overall score and was determined to be the most qualified and cost-effective proposer; and

**WHEREAS**, the parties now wish to enter into an Agreement under which Humanscale Consulting will provide office and industrial self-assessment software, in-person evaluations by certified ergonomists, employee trainings, coordinator trainings, case management, and related promotional materials for a not-to-exceed amount of One Million Dollars (\$1,000,000) over a three-year term; and

**WHEREAS**, this Board has been presented with a form of the Agreement and has examined and approved the Agreement as to both form and content and desires to enter into the Agreement;

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors authorizes the County of San Mateo Human Resources Director, or her designee, to enter into an agreement with Humanscale Consulting for comprehensive ergonomic services, for the term June 11, 2025 through June 10, 2028, in an amount not to exceed One Million Dollars (\$1,000,000).

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