



## County of San Mateo

### Contract Amendment Coversheet and Contract Amendment for >\$200K

Complete both the Contract Amendment Coversheet and Contract Amendment Template in order to execute a contract amendment.

CONTRACT SUMMARY		
Contract No:	Contractor Name:	Amendment No:
	City of San Mateo	6

THE AGREEMENT HAS CHANGED AS FOLLOWS:			
Agreement Amount			
Original Amount:	\$150,000.00		
Amendment 1 Amount:	\$95,000.00		
Amendment 2 Amount:	\$85,263.00		
Amendment 3 Amount:	\$287,868.00		
Amendment 4 Amount:	\$100,000.00		
Amendment 5 Amount:	\$353,300.00		
Current Amount:	Addition or Reduction:	New Total:	
\$1,071,431.00	\$270,892.00	\$1,342,323.00	
Agreement Term			
Original Start Date:	07/01/2015	Original End Term:	06/30/2017
Amendment 1 Start Date:	07/01/2015	Amendment 1 End Date:	06/30/2018
Amendment 2 Start Date:	07/01/2015	Amendment 2 End Date:	06/30/2019
Amendment 3 Start Date:	07/01/2015	Amendment 3 End Date:	06/30/2022
Amendment 4 Start Date:	07/01/2015	Amendment 4 End Date:	06/30/2023
Amendment 5 Start Date:	07/01/2015	Amendment 5 End Date:	06/30/2025
Amendment 6 Start Date:	07/01/2015	Amendment 6 End Date:	06/30/2026

Paragraph Changes:

**SIXTH AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
THE CITY OF SAN MATEO**

THIS SIXTH AMENDMENT TO THE AGREEMENT, is entered into this 24<sup>th</sup> day of June, 2025 by and between the COUNTY OF SAN MATEO, hereinafter called "County," and the City of San Mateo, hereinafter called "Contractor".

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on November 1, 2016, the parties entered into that certain Agreement between the County of San Mateo and San Mateo Police Department (the "Agreement"), by which Contractor agreed to provide juvenile diversion case management services for the term July 1, 2015 through June 30, 2017, in an amount not to exceed \$150,000; and

WHEREAS, on September 12, 2017, the parties entered into an amendment to the Agreement, increasing the County's maximum fiscal obligation amount by \$95,000 to a new amount not to exceed \$245,000 and extending the term through June 30, 2018; and

WHEREAS, on January 29, 2019, the parties entered into a second amendment to the Agreement, increasing the contract amount by \$85,263 to a new amount not to exceed \$330,263 and extending the term through June 30, 2019; and

WHEREAS, on March 24, 2020, the parties entered into a third amendment to the Agreement, increasing the amount by \$287,868 to a new amount not to exceed \$618,131 and extending the term through June 30, 2022; and

WHEREAS, on September 13, 2022, the parties entered into a fourth amendment to the Agreement, increasing the contract amount by \$100,000, to a new amount not to exceed \$718,131 and extending the term through June 30, 2023; and

WHEREAS, on June 13, 2023, the parties entered into a fifth amendment to the Agreement, increasing the contract amount by \$353,000, to a new amount not to exceed \$1,071,431 and extending the term through June 30, 2025; and

WHEREAS, the parties wish to amend the Agreement a sixth time in order to increase

the contract amount by \$270,892 including \$68,585 for Fiscal Year 2024-25 and \$202,307 for Fiscal Year 2025-26 a new total amount not to exceed \$1,342,323 and to extend the term of the Agreement through June 30, 2026.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

1. Section 3 of the Agreement is amended and restated in its entirety to read as follows:

Payments: In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in his Agreement and in Exhibit A1, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B4 (rev. June 24, 2025). County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed ONE MILLION THREE HUNDRED FORTY TWO THOUSAND THREE HUNDRED AND TWENTY -THREE DOLLARS AND ZERO CENTS (\$1,342,323.00). In the event that the County makes advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration.

2. Section 4 of the Agreement is amended and restated in its entirety to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2015 through June 30, 2026.

3. Revised Exhibit A1 (rev. June 13, 2023) of the Agreement is replaced with and superseded by Revised Exhibit A1 (rev. June 24, 2025) attached hereto and incorporated by reference.
4. Revised Exhibit B3 (rev. June 13, 2023) of the Agreement is replaced with and superseded by Revised Exhibit B4 (rev. June 24, 2025) attached hereto and incorporated by reference.
5. All other terms and conditions of the Agreement as amended, shall remain in full force and effect.

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

**For Contractor:** CITY OF SAN MATEO

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor Name (please print)

\_\_\_\_\_

**For County:**

COUNTY OF SAN MATEO

By:  
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:  
Clerk of Said Board

**Exhibit A1 (rev. June 24, 2025)**

In consideration of the payments set forth in Exhibit B1 (rev. June 24, 2025), Contractor shall provide the following services:

Contractor shall provide part time (20 hours/week) bilingual case management services.

<b>PAL Program Clinical Case Management - Part Time Bilingual Case Manager</b>		<b>2024-25 &amp; 2025-26</b>
MFT or Social Worker Clinical Case Manager	20 hours a week: Includes individual and group supervision, paperwork completion time & travel	\$35,942
Clinical Supervisor for full-time case manager	3.75 hours/week: 3 hours direct clinical supervision labor and .75 hours of documentation review and cosigning	\$11,821
401K retirement benefits 12%		\$4,313
Medical Benefits	Clinical Case Manager and Clinical Supervisor: \$8836 *.625 FTE	\$5,523
<b>Subtotal Salaries and Benefits</b>		<b>\$57,599</b>
Mileage for field services		\$1,500
Program and Office Supplies		\$115
Electronic Health Care Records Database		\$310
Licenses		\$115
<b>Subtotal Operating Expenses</b>		<b>\$2,040</b>
Indirect Expenses (Admin, Overhead, Payroll)		\$8,946
<b>Total Program Cost</b>		<b>\$68,585</b>

**Exhibit B4 (rev. June 24, 2025)**

In consideration of the services provided by Contractor described in Exhibit A1 (rev. June 24, 2025) and subject to the terms of the Agreement, County shall pay Contractor based on the following fee schedule and terms.

Contractor shall submit an invoice to the County for approval prior to receiving payment which shall be sufficiently detailed to substantiate the basis for reimbursement. County will remit payment within forty-five (45) days of receipt of an approved invoice. County will reimburse Contractor for an amount up to \$201,229 for FY 2024-25 and for an amount up to \$202,307 for FY 2025-26 for the cost of the YMCA case management services for the Juvenile Diversion Program and the Prevention Services Program as included in the Memorandum of Understanding between the San Mateo Police Department and the YMCA, and bilingual case management services.

As set forth in Section 3 of the Agreement, in no event shall the County's total fiscal obligation under this Agreement exceed \$1,342,323.