

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING THE DIRECTOR OF HUMAN SERVICES AGENCY OR
DESIGNEE, TO EXECUTE PURCHASE ORDERS AND, IN CONSULTATION WITH
THE COUNTY ATTORNEY, AN AGREEMENT WITH CARAHSOFT TECHNOLOGY
CORPORATION FOR LICENSING FOR THE VOCATIONAL REHABILITATION
SERVICES (VRS) RECORDS MANAGEMENT SYSTEM, FOR A TERM OF MAY 1,
2026 THROUGH JUNE 30, 2027, IN AN AMOUNT NOT TO EXCEED \$304,567**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Human Services Agency (HSA) – Vocational Rehabilitation Services (VRS) identified Carahsoft Technology Corporation as a solution to provide services in a remote work environment; and

WHEREAS, the system developed requires yearly licensing per staff, the number of which are increasing over the next year due to the new work requirements for General Assistance and CalFresh recipients; and

WHEREAS, in accordance with County procurement policy, the County did not conduct a competitive solicitation because the purchase is being made pursuant to a competitively-bid cooperative agreement; and

WHEREAS, HSA is requesting the County authorize the Director of the Human Services Agency or designee execute an agreement with Carahsoft Technology

Corporation for a term of May 1, 2026 through June 30, 2027, for a total obligation not to exceed \$304,567.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Director of Human Services Agency or designee, in consultation with the County Attorney, is authorized to execute an agreement with Carahsoft Technology Corporation on the terms set forth in this resolution for licensing in an amount not to exceed \$304,567.

BE IT FURTHER RESOLVED that the Director of the Human Services Agency or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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