

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH RINCON CONSULTANTS, INC. FOR CLIMATE ACTION PLANNING TECHNICAL ASSISTANCE TO IMPLEMENT THE SAN MATEO COUNTY REGIONALLY INTEGRATED CLIMATE ACTION PLANNING SUPPORT CLIMATE COLLABORATIVE PROGRAM AND TO SUPPORT SAN MATEO COUNTY JURISDICTIONS IN DEVELOPING, IMPLEMENTING, AND TRACKING CLIMATE ACTION PLANS, EXTENDING THE CONTRACT END DATE TO OCTOBER 19, 2026, AND INCREASING THE AGREEMENT AMOUNT BY \$208,000 TO AN AMOUNT NOT TO EXCEED \$1,333,781**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the County of San Mateo Sustainability Department has administered the Regionally Integrated Climate Action Planning Support (RICAPS) program since 2011 to provide strategic guidance and technical support to the County and 20 local jurisdictions develop and implement climate action plans to reduce greenhouse gas emissions and meet countywide reduction goals; and

**WHEREAS**, the County has contracted with Rincon Consultants, Inc. (Contract No. 40000-22-D012) since 2021 to provide project management assistance with the RICAPS program, including providing technical assistance for climate action planning to all cities and towns, developing template policies and technical guides, and supporting collaboration to implement climate action plans across the county; and

**WHEREAS**, funding for climate action technical assistance for the RICAPS program is currently provided to the Department primarily from two sources: Peninsula Clean Energy (PCE), and the City/County Association of Governments of San Mateo County (C/CAG) via the San Mateo County Energy Watch program, a local government partnership with C/CAG funded by Pacific Gas and Electric Company; and

**WHEREAS**, on February 7, 2022, the Director of the Sustainability Department executed a no-cost Amendment 1 to that contract to add billing rates for Rincon's subcontractor, DKS Associates; and

**WHEREAS**, on January 3, 2023, this Board adopted Resolution No. 079401 authorizing Amendment 2 to the contract, increasing the agreement amount by \$190,000 to an amount not to exceed \$390,000, and extending the contract end date from September 30, 2023 to December 31, 2023; and

**WHEREAS**, on April 11, 2023, this Board authorized a contract with PCE to accept \$285,000 to fund the RICAPS program from May 1 through December 31, 2025 (Resolution No. 079557); and

**WHEREAS**, on June 13, 2023, this Board authorized a contract with C/CAG to accept \$1,763,000 in additional funding for the San Mateo County Energy Watch Program and extend the date to December 31, 2025 (Resolution No. 079759). From this contract, \$412,000 was allocated to the County's contract with Rincon Consultants, Inc. to implement the RICAPS program; and

**WHEREAS**, on July 25, 2023, this Board authorized Amendment 3 to Contract No. 40000-22-D012 with Rincon Consultants, Inc., increasing the agreement amount by \$717,000 to an amount not to exceed \$1,107,000 and extending the contract end date to December 31, 2025 (Resolution No. 079841); and

**WHEREAS**, on November 27, 2024, the Director of the Sustainability Department authorized Amendment 4 to Contract No. 40000-22-D012 with Rincon Consultants, Inc., adding \$18,781 to the contract for a new total of \$1,125,781 to fund a carbon sequestration study for the Government Operations Climate Action Plan; and;

**WHEREAS**, on October 7, 2025, this Board authorized a contract with C/CAG to accept \$1,210,250 in additional funding for the San Mateo County Energy Watch Program and extend the date to December 31, 2027 (Resolution No. 081460). From this contract, \$124,000 was allocated to the County's contract with Rincon Consultants, Inc. to implement the RICAPS program for an additional 10 months; and

**WHEREAS**, such an agreement has been presented to this Board, which the Board has examined as to form and substance and this Board wants to enter into the agreement.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that: The Board of Supervisors is hereby authorized and directed to execute an amendment to the agreement with Rincon Consultants, Inc. to provide climate action technical assistance and implementation services for the period of October 22, 2021 to October

19, 2026, for a new not to exceed amount of \$1,333,781 on behalf of the County of San Mateo, and the clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director of the Sustainability Department, or the Director's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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