

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION: A) AUTHORIZING AND DIRECTING THE DIRECTOR OF THE COUNTY OF SAN MATEO DEPARTMENT OF HOUSING (“DOH”), OR DESIGNEE, TO SUBMIT AN APPLICATION TO THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (THE “DEPARTMENT”) FOR ADDITIONAL FUNDING UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT – CORONAVIRUS RELIEF PROGRAM (“CDBG- CV2”) IN AN AMOUNT NOT TO EXCEED \$3,000,000 FOR IMPROVEMENTS TO A PERMANENT AFFORDABLE HOUSING PROJECT FUNDED UNDER PROJECT HOMEKEY; AND**  
**B) AUTHORIZING AND DIRECTING DOH, IF DOH RECEIVES AN ADDITIONAL AWARD OF CDBG-CV2 FUNDS IN AN AMOUNT NOT TO EXCEED \$3,000,000, TO EXPEND SUCH FUNDS ONLY FOR ELIGIBLE ACTIVITIES AS APPROVED BY THE DEPARTMENT AND IN ACCORDANCE WITH ALL CDBG-CV2 REQUIREMENTS, CDBG-CV2 GUIDELINES, OTHER APPLICABLE RULES AND LAWS AND IN A MANNER CONSISTENT AND IN COMPLIANCE WITH THE CDBG-CV2 STANDARD SUBRECIPIENT AGREEMENT, THE CDBG-CV2 APPLICATION, AND OTHER APPLICABLE CONTRACTS BETWEEN DOH AND THE DEPARTMENT; AND**  
**C) AUTHORIZING THE DOH DIRECTOR, OR DESIGNEE, IN CONSULTATION WITH COUNTY ATTORNEY, TO EXECUTE THE CDBG-CV2 APPLICATION, THE CDBG-CV2 STANDARD SUBRECIPIENT AGREEMENT, ANY SUBSEQUENT AMENDMENTS OR MODIFICATIONS THERETO, AND ANY OTHER DOCUMENTS WHICH ARE RELATED TO ANY CDBG-CV2 GRANT AWARDED TO DOH AS THE DEPARTMENT MAY REQUIRE; AND**  
**D) APPROVING AND AUTHORIZING THE DOH’S APPLICATION FOR FUNDING UNDER THE CDBG-CV2 PROGRAM IN THE FORM OF A SEPARATE RESOLUTION IN THE UPDATED FORM REQUIRED BY THE DEPARTMENT AND SUBMITTED HEREWITH AS ATTACHMENT A AND ADOPTING SUCH RESOLUTION**

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**RESOLVED**, by this Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on July 16, 2020 the Department released a Notice of Funding Availability (“NOFA”) for the Homekey Program (“Homekey”); and

**WHEREAS**, building on the success of Project Roomkey, Homekey is a statewide effort to rapidly sustain and expand housing for persons experiencing

homelessness and impacted by COVID-19; and

**WHEREAS**, Homekey presented an opportunity for local public agencies to purchase motels and a broad range of other housing types in order to increase community capacity to respond to homelessness and the ongoing COVID-19 pandemic; and

**WHEREAS**, last year, the Department was authorized to provide approximately \$736 million in Homekey funding derived from the State's direct allocation of federal Coronavirus State Fiscal Recovery Fund (CSFRF) established by the federal American Rescue Plan Act of 2021 (ARPA, Public Law 117-2) and \$301 million in State General Fund to assist local public agencies in the acquisition of, and provide initial operating subsidies for Homekey sites to promote project feasibility; and

**WHEREAS**, with the Board's approval, on December 3, 2020 the County acquired Shores Landing, formerly known as TownePlace Suites, a 95-unit hotel property located at 1000 Twin Dolphin Drive, Redwood City, CA 94065 (the "Property") with the assistance of Homekey funding awarded to DOH in the amount of \$18,048,000 to assist with the acquisition of the Property; and

**WHEREAS**, the Property is now the site of a project (the "Project") which provides service-rich permanent affordable housing for extremely low-income seniors, aged 62+, at or below 30 percent of Area Median Income, with a heightened risk for COVID-19 and who may be at risk of homelessness or previously experienced homelessness; and

**WHEREAS**, the County has taken steps to ensure the Project is operated as

permanent, affordable housing for extremely low-income seniors, age 62+ throughout the fifty-five (55) year period of affordability as documented by an affordability covenant recorded against the Property on April 14, 2021; and

**WHEREAS**, the CARES Act which was signed into law on March 21, 2020 provides extra Community Development Block Grant – Coronavirus Relief (“CDBG-CV”) funds specifically targeted to prevent, prepare for, and respond to COVID-19 through providing quality subsidized housing and expanding economic opportunities for low income persons; and

**WHEREAS**, on April 21, 2021 the Department announced the availability of \$50 million of its CDBG-CV funds (“CDBG-CV2”) to support Homekey projects, located in non-entitlement or entitlement jurisdictions, and Under the CDBG-CV, pursuant to an application authorized by this Board, the County was previously granted \$4,735,791 by the Department for the rehabilitation of the Property; and

**WHEREAS**, eligible uses of the CDBG-CV2 funds include acquisition, rehabilitation, and off-site infrastructure construction necessary for projects to become habitable and fully operational; and

**WHEREAS**, on February 16, 2021 following a competitive procurement process, a selection committee chose MidPen Housing Corporation and its affiliated entities (collectively, “MidPen”) as the operator and manager of the Project; and

**WHEREAS**, the Department has indicated that there are unallocated available CDBG-CV2 funds to address improvements and rehabilitation of the Property for eligible uses that were not covered by the original grant amount of \$4,735,791 under CDBG-

CV; and

**WHEREAS**, the Department requires this Board's authorization of the County's submittal of the CDBG-CV2 application for this funding; and

**WHEREAS**, as part of the CDBG-CV2 application process, the Department requires DOH and other applicants to obtain a governing board authorizing resolution that substantially conforms to the sample form resolution provided by the Department; and

**WHEREAS**, on November 7, 2023 this Board (under Resolution No. 080016) authorized DOH to submit an application for additional funding from CDBG-CV2 and adopted a version of the Department's form resolution, however, the Department has since requested that DOH submit an updated version of the Department's form resolution; and

**WHEREAS**, to address the Department's request and to perfect and authorize DOH's revised application for the needed funding, this standard County resolution also includes and refers to Attachment A (entitled, "A resolution approving an amendment to the Standard Agreement Issued Under the 2020 Community Development Block Grant program Coronavirus Response (CDBG-CV)"), which is a separate form resolution formatted to comply with the Department's application requirements and which must be executed contemporaneously with the standard County resolution set forth herein.

**NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED** that the Board authorizes and directs the Director of the County of San Mateo Department of Housing ("DOH"), or designee, to submit an application to the State of California

Department of Housing and Community Development (the “Department”) for additional funding under the Community Development Block Grant – Coronavirus Relief program (“CDBG- CV2”) in an amount not to exceed \$3,000,000 for improvements to a permanent affordable housing project funded under Project Homekey; and

**BE IT FURTHER RESOLVED** that DOH is authorized and directed, if DOH receives an additional award of CDBG-CV2 funds in an amount not to exceed \$3,000,000 to expend such funds only for Eligible Activities as approved by the Department and in accordance with all CDBG-CV2 requirements, CDBG-CV2 Guidelines, other applicable rules and laws and in a manner consistent and in compliance with the CDBG-CV2 Standard Subrecipient Agreement, the CDBG-CV2 Application, and other applicable contracts between DOH and the Department; and

**BE IT FURTHER RESOLVED** that the DOH Director, or designee, is authorized, in consultation with County Attorney, to execute the CDBG-CV2 Application, the CDBG-CV2 Standard Subrecipient Agreement, any subsequent amendments or modifications thereto, and any other documents which are related to any CDBG-CV2 grant awarded to DOH as the Department may require; and

**BE IT FURTHER RESOLVED** that this Board hereby approves and authorizes the DOH’s application for funding under the CDBG-CV2 program in the form of a separate resolution in the updated form required by the Department and submitted herewith as Attachment A and adopts such resolution and authorizes its execution; and

**BE IT FURTHER RESOLVED** that this Board hereby authorizes and approves the taking of all necessary actions by the Director of DOH, or designee, to execute and deliver any and all documents and certificates deemed necessary or advisable by the

Director of DOH, or designee, to consummate the execution and delivery of the documents mentioned herein and to effectuate the purposes of this Resolution.

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