



# MINUTES - DRAFT

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Board Chambers

**Tuesday, March 31, 2020**

**9:00 AM**

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## **SPECIAL MEETING OF THE BOARD OF SUPERVISORS**

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer on March 16, 2020, the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Board chambers will not be open to the public for the March 31, 2020 Special meeting of the San Mateo County Board of Supervisors. Members of the public may view a video broadcast of the meeting at <https://sanmateocounty.legistar.com/>, and may provide written comments by email to [boardfeedback@smcgov.org](mailto:boardfeedback@smcgov.org).

Because this is a Special meeting, emailed comments should be limited to the identified agenda items only. In the subject line of the email, please include the specific agenda item on which you are commenting. Members of the public are limited to one comment per agenda item. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words. If your e-mailed comment is received by 5:00 p.m. on March 30, 2020, it will be provided to the Supervisors and made publicly available on the agenda website under the specific item to which your comment pertains. The County will make every effort to read emails received after that time but cannot guarantee such emails will be read during the meeting, although such e-mails will still be included in the administrative record.

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Sukhmani Purewal, Assistant Clerk of the Board, by 10:00 a.m. on Monday, March 30, 2020 at (650) 363-1802 and/or [spurewal@smcgov.org](mailto:spurewal@smcgov.org).

Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

**\*\*\*MEETING WAS HELD BY VIDEOCONFERENCE\*\*\***

President Warren Slocum started the meeting at 9:00 a.m. and made opening remarks on COVID-19, San Mateo County Shelter in Place, Governor Newsom's Executive Order on Ralph M. Brown Act provisions, and Public Comment procedures.

**PLEDGE OF ALLEGIANCE**

Supervisor Don Horsley lead the Pledge.

**ROLL CALL**

**Board Members Virtually Present: 5 - Supervisor Dave Pine, Supervisor Carole Groom, Supervisor Don Horsley, Supervisor David J. Canepa, and President Warren Slocum.**

**Staff Virtually Present: Mr. Michael P. Callagy, County Manager; Mr. John C. Beiers, County Counsel; Mr. Sukhmani S. Purewal, Assistant Clerk of the Board; and Ms. Sherry Golestan, Deputy Clerk of the Board.**

**ACTION TO SET AGENDA**

**Motion: Horsley / Second: Groom**

**Verbal roll call vote was taken:**

**Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley**

**No: 0**

**PRESENTATIONS AND AWARDS**

- 1. Informational update on COVID-19:
  - Louise Rogers, Chief of Health
  - Nancy Magee, San Mateo County Superintendent of Schools

**Speakers recognized by President of the Board:**

Louise Rogers, Chief of Health  
 Supervisor Warren Slocum, Board of Supervisors  
 Supervisor Dave Pine, Board of Supervisors  
 Supervisor Carole Groom, Board of Supervisors  
 Supervisor Don Horsley, Board of Supervisors

Supervisor David J. Canepa, Board of Supervisors  
 Donna Vaillancourt, Special Projects Coordinator, Human Resources  
 Mike Callagy, County Manager  
 Sukhmani Purewal, Assistant Clerk of the Board  
 Nancy Magee, San Mateo County Superintendent of Schools

2. Update on the COVID-19 Volunteer Program:
- Donna Vaillancourt, Human Resources Department
  - Jessica Stanfill-Mullin, Office of Sustainability

**Speakers recognized by President of the Board:**

Supervisor Warren Slocum, Board of Supervisors  
 Donna Vaillancourt, Special Projects Coordinator, Human Resources  
 Jessica Stanfill-Mullin, Resource Conservation Program Manager, OOS  
 Supervisor David J. Canepa, Board of Supervisors  
 Supervisor Don Horsley, Board of Supervisors  
 Supervisor Carole Groom, Board of Supervisors  
 Supervisor Dave Pine, Board of Supervisors

**REGULAR AGENDA**

**COUNTY MANAGER**

3. Approve a Partial Distribution Plan for the Measure K Contribution to the San Mateo County Strong Fund.

**Speakers recognized by President of the Board:**

Supervisor Warren Slocum, Board of Supervisors  
 Mike Callagy, County Manager  
 Peggy Jensen, Deputy County Manager  
 Supervisor David J. Canepa, Board of Supervisors  
 Supervisor Don Horsley, Board of Supervisors  
 Supervisor Carole Groom, Board of Supervisors  
 Supervisor Dave Pine, Board of Supervisors

**Written Comments submitted by the following and read out loud by**

**Asst. Clerk of the Board:**

Mark Moulton, Marvin Goodman, Marty Fox, Nancy Schneider, Bob Whitehair, Cynthia Eagleton, Patricia Brown, Cheryl Watkins, Carolyn Pannu, Maxine Turner, Penny Nixon, Nevada Merriman, Brent Turner, and Adam Loraine.

**Written Comment submitted by the following and emailed to the Board of Supervisors:**

Kathleen Lucatorto

**Motion: Canepa / Second: Horsley**

Verbal roll call vote was taken:

Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley

No: 0

**Mr. Mike Callagy, County Manager announced the following website (<https://www.smcgov.org/>) for San Mateo County residents to view comprehensive information on COVID-19 and assistance with several resources such as: Education, Child Care, Homelessness, Employee Resources, Eviction, Food Panty, Utilities Assistance, Small Businesses, federal/state resources and other options.**

Supervisor Don Horsley mentioned that the constituents in his district are concerned about layoffs, especially in the travel and hotel industry. In a future Board meeting, Supervisor Horsley would like to find out how Police and Fire personnel are safeguarding themselves against Coronavirus and also how the jail population is being protected.

**Mr. Mike Callagy, County Manager announced that he will have Sheriff Carlos Bolanos provide an update to the Board at the next Board meeting on April 7, 2020.**

Supervisor David J. Canepa asked the County Manager to provide a report on County's financial position at a future Board meeting. Mr. Callagy assured the Board that he will give an update at a future Board meeting.

In regards to Closed Session, two written comments were submitted. Comment by David Wozniak was emailed to the Board of Supervisors and comment by Marty Fox was read out loud by Asst. Clerk of the Board.

The Board adjourned to Closed Session at 11:41 a.m. with no reportable action to follow by John C. Beiers, County Counsel.

## **CLOSED SESSION**

**4. Threat to Public Services of Facilities (per Government Code Section 54957):**

Consultation with: Director of Emergency Operations, Michael P. Callagy

**Conference with Labor Negotiators:**

American Federation of State, County and Municipal Employees (AFSCME); Building and Construction Trades Council (BCTC); California Nurses Association (CNA); Deputy Sheriff's Association Sworn/Safety Personnel (DSA); Organization of Sheriff's Sergeants (OSS); Law Enforcement Unit (LEU); Probation and Detention Association (PDA); San Mateo County Council of Engineers (SMCCE); Service Employees International Union (SEIU); Union of American Physicians and Dentists (UAPD); and unrepresented Management, Attorney and Confidential employees.

Agency designated representative attending Closed Session: Rocio Kiryczun

## ADJOURNMENT

The meeting adjourned at 11:41 a.m.