

## RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH COROVAN MOVING AND STORAGE TO PROVIDE WAREHOUSING SERVICES FOR STORAGE OF EMERGENCY MEDICAL EQUIPMENT AND SUPPLIES, AND ACT AS THE PRIMARY LOCATION FOR STRATEGIC NATIONAL STOCKPILE ASSETS FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION, EXTENDING THE TERM THROUGH DECEMBER 31, 2027, AND INCREASING THE AMOUNT BY \$695,000, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$1,460,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, Federal funds have been made available through the Centers for Disease Control and Prevention (CDC) to enhance the nation's public health emergency preparedness and response infrastructure; and

**WHEREAS**, in collaboration with the local hospitals, San Mateo County Health (SMC Health) uses a portion of these funds to lease warehouse space for storage of emergency medical equipment and to act as the primary location to receive Strategic National Stockpile (SNS) assets for disaster response, mitigation, and recovery; and

**WHEREAS**, since 2014 SMC Health has maintained this emergency medical stockpile in part to serve hospitals and local health care providers with a closely located source of material in emergency conditions and during local shortages; and

**WHEREAS**, in December 2021, following a competitive solicitation process, this Board approved an agreement with Corovan Moving and Storage (Corovan) to provide full-service warehousing, shipping, and safeguarding services for the emergency

medical stockpile and SNS assets for the term from December 6, 2021, to December 5, 2024, with a not-to-exceed amount of \$740,000; and

**WHEREAS**, in December 2024, SMC Health exercised the option to amend the agreement, extending the term through February 28, 2025, and increasing the contract amount by \$25,000, bringing the total not-to-exceed amount to \$765,000; and

**WHEREAS**, SMC Health continues to rely on Corovan's services to manage and maintain the emergency medical stockpile; and

**WHEREAS**, the parties now wish to amend the agreement to increase the amount by \$695,000, bringing the total not-to-exceed amount to \$1,460,000, and extend the term through December 31, 2027; and

**WHEREAS**, San Mateo County Ordinance Code Section 2.83.050 allows the Board of Supervisors to waive the Request for Proposal (RFP) competitive bidding process when the Board determines that a formal process would not be in the best interest of the County; and

**WHEREAS**, SMC Health recommends that the Board waive the RFP process, consistent with Administrative Memo B-1, which permits non-emergency exemptions to the competitive contracting process in situations including the continuation of existing services and where unique performance factors are present.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the County's requirement for the RFP process for said amendment to the agreement is waived.

**BE IT FURTHER RESOLVED** that the President of this Board of Supervisors is hereby authorized and directed to execute said amendment to the agreement for and on

behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief of SMC Health or designee is authorized to execute further contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or service so long as the modified term or services is/are within the current or revised fiscal provisions.

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