

<b>COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST</b>				REQUEST NO. ATR26-B0703	
DEPARTMENT: Technology Services Department				DATE: 5/29/2026	
<b>1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:</b>					
	<b>CODES</b>			<b>AMOUNT</b>	<b>DESCRIPTION</b>
	<b>FUND or ORG</b>	<b>ACCOUNT</b>	<b>JL ORG CODE Measure K only</b>		
<b>FROM</b>	See Supporting Attachment	See Supporting Attachment		51,952	See Supporting Attachment
<b>TO</b>	See Supporting Attachment	See Supporting Attachment		51,952	See Supporting Attachment
<b>Justification (Attach Memo if Necessary):</b> Please see attached memo.					
DocuSigned by:  <b>DEPARTMENT HEAD</b>				<b>DATE</b> 5/29/2026	
2. <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required Remarks:					
DocuSigned by:  <b>COUNTY CONTROLLER</b>				<b>DATE</b> 6/1/2026	
3. <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved Remarks:					
DocuSigned by:  <b>COUNTY EXECUTIVE</b>				<b>DATE</b> 6/2/2026	
<b>DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY</b>					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 Absent \_\_\_\_\_  
 Supervisors: \_\_\_\_\_

\_\_\_\_\_  
 PRESIDENT, BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
 Clerk of Said Board

**County of San Mateo  
Appropriation Transfer Request  
(Supporting Attachment)**

**Department:** Technology Services Department

**Date:** 5/29/2026

**REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:**

		CODES				
		FUND or ORG	ACCOUNT	JL ORG CODE Measure K only	AMOUNT	DESCRIPTION
<b>FROM</b>		18031	2645		4563	SDI Payments
		18033	2645		2430	SDI Payments
		18036	2645		20270	SDI Payments
		18042	2645		24689	SDI Payments
		<b>Subtotal</b>			51,952	
<b>TO</b>		18031	4138		4563	Other Paid Leave
		18033	4138		2430	Other Paid Leave
		18036	4138		20270	Other Paid Leave
		18042	4138		24689	Other Paid Leave
			<b>Subtotal</b>			51,952



COUNTY OF SAN MATEO  
**Inter-Departmental Correspondence**

Technology Services Department

**DATE:** May 29, 2026

**BOARD MEETING DATE:** June 23, 2026

**TO:** Robert Manchia, Chief Financial Officer  
**FROM:** Harshil Kanakia, Division Manager, Technology Services Department  
**SUBJECT:** Countywide Year-End ATR

**Recommendation**

Approve an Appropriation Transfer Request (ATR) to appropriate unanticipated revenues in amount of \$51,952 in class 2600 for SDI Payments while increasing Salaries & Benefits in amount of \$51,952.

**Background/Discussion**

Technology Services Department (TSD) received unanticipated payments from the State of California for staff who were on State Disability Income programs throughout FY 2025-26. To continue providing services to customers, TSD employed extra-help staff, offered overtime, and work out of class opportunities incurring additional salaries and benefits expenditures.

**Fiscal Impact**

There is no change to Net County Cost for this ATR.