

COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST				REQUEST NO. ATR25-BJ702	
DEPARTMENT: Parks				DATE: 5/28/25	
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	See Supporting Attachment	See Supporting Attachment		150,796	See Supporting Attachment
TO	See Supporting Attachment	See Supporting Attachment		150,796	See Supporting Attachment
Justification (Attach Memo if Necessary): Moving appropriations from the Memorial Park Waterline Replacement Project to fully fund the Memorial Park Facility Improvement Project and San Pedro Valley Walnut Bridge Project					
Signed by:					
DEPARTMENT HEAD <i>Rolando Jorquera</i> E4044079553B425...				DATE 5/30/2025	
2. <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Action Not Required					
Remarks:					
DocuSigned by:					
COUNTY CONTROLLER <i>Ngoc Nguyen</i> 311A76FBA8404C2...				DATE 6/3/2025	
3. <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved					
Remarks:					
DocuSigned by:					
COUNTY EXECUTIVE <i>Roberto Manchia</i> 5178A926843D471...				DATE 6/3/2025	
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS
RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____ 20 ____

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: _____

Supervisors: _____

Absent
Supervisors: _____

ATTEST: _____
Clerk of Said Board

PRESIDENT, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO

County of San Mateo
Appropriation Transfer Request
(Supporting Attachment)

Department: Parks

Date: 5/28/25

REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:

	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	39901	1135	MPWLR	75,398	Sales and Use Tax
	39901	7546	MPWLR	75,398	Operating Tsfr Out-Cap Proj
	Subtotal			150,796	
TO	39901	1135	MPKFI	66,045	Sales and Use Tax
	39901	7546	MPKFI	66,045	Operating Tsfr Out-Cap Proj
	39901	1135	SPVWB	9,353	Sales and Use Tax
	39901	7546	SPVWB	9,353	Operating Tsfr Out-Cap Proj
	Subtotal			150,796	



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Parks Department

DATE: May 28, 2025

BOARD MEETING DATE: June 24, 2025

TO: Robert Manchia, County Chief Financial Officer

FROM: Rolando Jorquera, Financial Services Manager II

SUBJECT: Countywide Year-End ATR
Transfer Measure K Funding for the Memorial Park Facility Improvement and San Pedro Valley Walnut Bridge Projects in Parks Capital Projects (3990B)

Recommendation

Approve an Appropriation Transfer Request (“ATR”) in the amount of \$150,796 to fully fund the Memorial Park Facility Improvement and the San Pedro Valley Walnut Bridge projects in the Parks Capital Projects budget unit (i.e., 3990B).

Background/Discussion

The Department of Public Works informed the Parks Department that the costs for the Memorial Park Facility Improvement and San Pedro Valley Walnut Bridge projects were higher than expected and additional funding was needed to complete the projects. This ATR transfers appropriations from the Memorial Park Waterline Replacement Project to fully fund the Memorial Park Facility Improvement Project and San Pedro Valley Walnut Bridge Project.

Fiscal Impact

There is no impact to the general fund.