

<b>COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST</b>				REQUEST NO. <i>ATR 22-050</i>	
DEPARTMENT COUNTY MANAGERS OFFICE				DATE: 3-4-2022	
<b>1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:</b>					
	<b>CODES</b>			<b>AMOUNT</b>	<b>DESCRIPTION</b>
	<b>FUND or ORG</b>	<b>ACCOUNT</b>	<b>JL ORG CODE Measure K only</b>		
<b>FROM</b>	12143	1135	NDSEL	\$1,913,930	Sales and Use Tax –Measure K
<b>TO</b>	12143	5847	NDSEL	\$1,913,930	Contract Project Management
<b>Justification (Attach Memo if Necessary):</b> Please refer to attached memo.					
DEPARTMENT HEAD <i>Michael Bolander</i>				Digitally signed by Michael Bolander Date: 2022.03.04 15:38:31 -08'00'	DATE 3-4-2022
<b>2. <input type="checkbox"/> Board Action Required      <input checked="" type="checkbox"/> Four-Fifths Vote Required      <input type="checkbox"/> Board Action Not Required</b> Remarks:					
COUNTY CONTROLLER <i>MSL</i>				DATE 3/4/2022	
<b>3. <input checked="" type="checkbox"/> Approve as Requested      <input type="checkbox"/> Approve as Revised      <input type="checkbox"/> Disapproved</b> Remarks:					
COUNTY MANAGER <i>[Signature]</i>				DATE 3/10/22	
<b>DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY</b>					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Ayes in favor of said resolution:  
Supervisors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Noes and against said resolution:  
Supervisors: \_\_\_\_\_  
Absent \_\_\_\_\_  
Supervisors: \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT, BOARD OF SUPERVISORS  
COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
Clerk of Said Board

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Mike Callagy, County Manager  
**Subject:** Use of Measure K Reserves – Transfer to balance Big Lift Budget

**RECOMMENDATION:**

Measure K: Approve an Appropriation Transfer Request transferring Measure K reserves in the amount of \$1,913,930 to the County Manager Big Lift program to account for an expense paid out of the FY 2021-22 Budget.

**BACKGROUND:**

Measure K is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

The Big Lift is a collaborative initiative with the goal of achieving a big lift in San Mateo County's educational outcomes by improving the percentage of children's reading proficiently by the end of 3rd grade.

In FY 2020-21 responsibility for administering the Big Lift program transitioned from the Silicon Valley Community Foundation to the County Manager's Office.

**DISCUSSION:**

This proposed action corrects an outstanding budget liability that occurred following the transition of the Big Lift from the Silicon Valley Community Foundation to the County Manager's Office in FY 2020-21.

Due to COVID-19 the Silicon Valley Community Foundation sent its FY 2020-21 4<sup>th</sup> quarter invoice in September 2021 after the close of the fiscal year. The payment of \$1,913,930 to Silicon Valley Community Foundation was rendered in FY 2021-2022, but due to the late invoice was not accounted for as an expense in FY 2020-2021. This is a request for transfer of Measure K reserves within the same budget unit to account for payment of this unanticipated expense in FY 2021-2022 to balance the Big Lift budget.

The ATR presented to this Board for appropriation of the Measure K funds has been approved by the County Manager and Controller or their authorized designees.

**FISCAL IMPACT:**

There are sufficient Measure K reserves to cover this specific FY 2021-22 Measure K request in the amount of \$1,913,930.