

**RESOLUTION NO. 076291**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE DIRECTOR OF PROJECT DEVELOPMENT UNIT OR HIS/HER DESGNEE TO A) NEGOTIATE AND ENTER INTO AN AGREEMENT FOR ARCHITECTURAL AND ENGINEERING PROFESSIONAL SERVICES WITH SMITHGROUP, IN AN AMOUNT NOT TO EXCEED \$2,709,800; AND B) IF NEGOTIATIONS WITH SMITHGROUP ARE UNSUCCESSFUL, NEGOTIATE AND ENTER INTO AN AGREEMENT FOR ARCHITECTURAL AND ENGINEERING PROFESSIONAL SERVICES WITH KMD ARCHITECTS, IN AN AMOUNT NOT TO EXCEED \$3,345,200; AND C) EXECUTE CHANGE ORDERS TO THE ARCHITECTURAL AND ENGINEERING AGREEMENT WITH THE CONTRACTED FIRM UP TO AN AGGREGATE AMOUNT NOT TO EXCEED 10 PERCENT OF THE AGREEMENT VALUE.**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, In January 2017, the County Manager's Project Development Unit (PDU) was formed to oversee and manage all ground up construction performed by the County of San Mateo; and

**WHEREAS**, In March of 2017, your Board held a Study Session to consider the recommendations for capital improvements made in the Feasibility Studies and Master Plans to address the County's use of lease space, aging facilities, OSHPD compliance work, public accessibility and navigation, parking, environmental standards, and efficiency of employee work spaces. Direction was given to the County Manager and the PDU to move forward with the recommended capital improvements at the conclusion of the Study Session. The new approved and on-going Capital Projects total approximately \$500 million and are being managed by the PDU; and

**WHEREAS**, Among the anticipated capital projects is the South San Francisco Health Campus is located at 1050 Mission Road, SSF. The 9.7-acre property currently

houses the North County Municipal Courts, Probation Department, a North County revenue collection office and a vacated North County Jail. The Municipal Courts, Probation Department and revenue collection functions will remain at the North County Campus. The new Medical Office Building will provide numerous medical services- express care, primary care and specialty care clinics, dental and optometry services. The new proposed building is intended to be approximately 45,000 SF with surface parking to provide adequate accommodations for public and staff. Consistent with the policy, upgrades will be designed to operate at ZNE and to achieve LEED certification. Based on current design, project timing, and projected construction costs, the estimated project cost is \$37,000,000; and

**WHEREAS**, On April 6, 2018, the PDU published a Request for Statements of Qualifications for architectural and engineering firms for the design of the South San Francisco Health Campus. In response, on May 11, 2018, 16 firms submitted their qualifications. A screening committee made up of members of the Project Development Unit, with the assistance of counsel, reviewed the proposals and selected 7 firms to submit proposals; and

**WHEREAS**, On May 23, 2018, the County issued its Request for Proposals (RFP) to these 7 firms; and

**WHEREAS**, On June 28, 2018, the County received timely proposals from the 7 firms. A review of these proposals was held on July 26, 2018 and 4 of these firms were shortlisted for interviews. On October 31, 2018, a selection committee made up of 2 County supervisors, the County Manager, the Assistant County Manager, the Director, and Manager of the Project Development Unit, and Counsel for the PDU selected

SmithGroup. Should negotiations with SmithGroup prove unsuccessful, the PDU requests authority to enter into negotiations with the next highest rated proposer, KMD Architects; and

**WHEREAS**, County Counsel has reviewed and approved the Resolution as to form; and

**WHEREAS**, Approval of these actions will contribute to the Shared Vision 2025 outcome of Collaborative and Safe Community by advancing this project that will provide regional benefits to San Mateo County residents.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to A) Negotiate and enter into an agreement for architectural and engineering professional services with SmithGroup, in an amount not to exceed \$2,709,800; and B) If negotiations with SmithGroup are unsuccessful, negotiate and enter into an agreement for architectural and engineering professional services with KMD Architects, in an amount not to exceed \$3,345,200; and C) Execute change orders to the Architectural and Engineering agreement with the contracted firm up to an aggregate amount not to exceed 10 percent of the agreement value.

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RESOLUTION NUMBER: 076291

*Regularly passed and adopted this 4<sup>th</sup> day of December, 2018.*

*AYES and in favor of said resolution:*

*Supervisors:*

DAVE PINE

CAROLE GROOM

DON HORSLEY

WARREN SLOCUM

DAVID J. CANEPA

*NOES and against said resolution:*

*Supervisors:*

NONE



*President, Board of Supervisors  
County of San Mateo  
State of California*

***Certificate of Delivery***

*I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.*



*Deputy Clerk of the Board of Supervisors*