

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AGREEMENT WITH ECOLOGY AND ENVIRONMENT, INC. FOR CONSULTING SERVICES TO ESTABLISH AND FACILITATE A COUNTYWIDE CLIMATE COLLABORATIVE, PROVIDE COMMUNITY ENGAGEMENT ON CLIMATE ADAPTATION, CONDUCT A CLIMATE VULNERABILITY ASSESSMENT, PREPARE SEA LEVEL RISE AND CLIMATE CHANGE PREPAREDNESS AND ADAPTATION GUIDANCE RESOURCES, AND ASSIST WITH RESILIENCY PLANNING FOR THE TERM OF OCTOBER 2, 2018 TO JUNE 30, 2020 IN AN AMOUNT NOT TO EXCEED \$904,322

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the County of San Mateo has already taken a leadership role in climate change adaptation, working with a broad coalition of governments across jurisdictional boundaries to assess and evaluate the impact of sea level rise; and

WHEREAS, the County of San Mateo launched Sea Change SMC in 2015 to bring together and provide resources to local governments and agencies in San Mateo County on the issue of sea level rise and released a Sea Level Rise Vulnerability Assessment (Assessment) for the entire Bayshore and the North Coast (Half Moon Bay and north) in March 2018; and

WHEREAS, with the completion of the Assessment, Sea Change SMC is moving toward implementation of the Climate Change Preparedness Action Plan (CCPAP), or “Phase Two” which involves continued partnerships with cities and community stakeholders to (1) better understand additional climate-related vulnerabilities for San Mateo County, (2) advance and coordinate on sea level rise and climate change adaptation planning, and (3) mainstream adaptation measures into local plans, policies,

operations and projects; and

WHEREAS, staff conducted an RFP process to hire a contractor for the “Climate Collaboration, Vulnerability, and Climate Adaptation Guidance Project” (Project); and

WHEREAS, staff released the RFP on June 28, 2018, and closed the solicitation process on July 24, 2018, and received six applications; and

WHEREAS, the Review Committee members with program and topic-area expertise from different County Departments and the City and County Association of Governments evaluated and scored all proposals based on the criteria outlined in the RFP and invited four consultant teams for in-person presentations and interviews; and

WHEREAS, the Interview Committee members from within the County and external partner agencies ranked Ecology and Environment, Inc. as the best overall proposal due to its qualifications and experience of team members, vision, and approach for the overall Project, its attention to and approach to integrating equity, and its competitive price; and

WHEREAS, a Notice of Intent was released and contract negotiations began on September 5, 2018; and

WHEREAS, the Office of Sustainability wishes to enter into a contract with Ecology and Environment, Inc. through fiscal year 2020 to: (1) Establish and facilitate a Countywide Climate Collaborative, (2) Provide community engagement on climate adaptation, (3) Develop a sea level rise adaptation planning toolkit, (4) Conduct a climate vulnerability assessment for heat, wildfire, and precipitation in San Mateo County, and (5) Assist with community and transportation resiliency planning.

NOW THEREFORE, BE IT RESOLVED that the President of the Board of

Supervisors shall be and is hereby authorized and directed to execute the contract with Ecology and Environment, Inc. and the Clerk of the Board shall attest to the President's signature thereto.

BE IT FURTHER RESOLVED that the Director of the Office of Sustainability, or the Director's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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