

COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST				REQUEST NO. ATR24-00706	
DEPARTMENT: Electronic Health Record				DATE: 7/23/2024	
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:					
	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	84210	5215		65,000	Software License/Maintenance Expense
TO	84210	6713		65,000	Automation Services – ISD
Justification (Attach Memo if Necessary): Please see attached memo.					
DocuSigned by:					
DEPARTMENT HEAD <i>Louise F. Rogers</i> <small>5FA0DB8B58304D3</small>				DATE 7/23/2024	
2. <input type="checkbox"/> Board Action Required <input type="checkbox"/> Four-Fifths Vote Required <input checked="" type="checkbox"/> Board Action Not Required Remarks:					
DocuSigned by:					
COUNTY CONTROLLER <i>Ngoc Nguyen</i> <small>311A76FBA8404C2</small>				DATE 8/1/2024	
3. <input checked="" type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved Remarks:					
DocuSigned by:					
COUNTY EXECUTIVE <i>Roberto Mancuia</i> <small>5178A926843D471</small>				DATE 8/2/2024	
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____ 20 ____

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: _____

Supervisors: _____

 Absent _____
 Supervisors: _____

 PRESIDENT, BOARD OF SUPERVISORS
 COUNTY OF SAN MATEO

ATTEST: _____
 Clerk of Said Board



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Electronic Health Record

DATE: July 23, 2024

BOARD MEETING DATE: September 24, 2024

TO: Robert Manchia, Chief Financial Officer
FROM: David McGrew, Chief Information Officer – SMC Health
SUBJECT: Countywide Year-End ATR
Appropriation Transfer Request for Electronic Health Record (8420B)

Recommendation

Approve an Appropriation Transfer Request (ATR) reducing Software License/Maintenance Expense (5215) by \$65,000 and increasing Automation Services – ISD (6713).

Background/Discussion

Due to the capitalization of certain software, there is appropriation remaining in Software License/Maintenance Expense (5215). Automation Services – ISD (6713) is exceeding budget due to additional services obtained from ISD. Therefore, we are requesting to transfer \$65,000 from Software License/Maintenance Expense to Automation Services – ISD.

Fiscal Impact

There is a \$0 net impact and no change to Net County Cost.