

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING: A) THE PRESIDENT OF THE BOARD OF SUPERVISORS TO EXECUTE AN AGREEMENT WITH HELLMUTH, OBATA & KASSABAUM, INC. (HOK) TO PROVIDE ON-CALL ARCHITECTURAL AND ENGINEERING SERVICES TO THE PROJECT DEVELOPMENT UNIT FOR THE TERM OF APRIL 15, 2024 THROUGH MARCH 31, 2027 FOR AN AGGREGATE AMOUNT NOT TO EXCEED OF \$600,000; AND B) THE DIRECTOR OF THE PROJECT DEVELOPMENT UNIT, OR DESIGNEE, TO EXECUTE SUBSEQUENT CHANGE ORDERS THAT MODIFY THE CONTRACT TERM AND/OR SERVICES AND INCREASE THE MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$25,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Project Development Unit (PDU) regularly develops qualified vendor on-call agreements; and

WHEREAS, these agreements for specialized consultants, architects, and engineers assist the departments to prepare feasibility studies, preliminary designs, plans and specifications, tenant improvements, space needs analysis, and an array of design development components that comply with the California Building code; and

WHEREAS, on October 18, 2023, the PDU issued a Request for Proposals for on-call architectural and engineering consulting services, and the PDU received proposals from fifteen (15) firms; and

WHEREAS, a multi-departmental panel conducted a comprehensive review of all responding firms and the panel recommended that the County enter into on-call agreements with Hellmuth, Obata & Kassabaum, Inc; and

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board of Supervisors is authorized and directed to execute: A) an agreement with Hellmuth, Obata & Kassabaum, Inc. (HOK) to provide on-call architectural and engineering services, for the Project Development Unit, for the term of April 15, 2024, through March 31, 2027, for an aggregate amount not to exceed of \$600,000; and B) the Interim Director of the Project Development Unit, or designee, is authorized to execute subsequent change orders that modify the contract terms and services under the agreement, and increase the maximum fiscal obligation by \$25,000 (in aggregate), as long as the modified terms and services are within the current or revised fiscal provisions.

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