

## RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING A) AN AGREEMENT WITH OTIS ELEVATOR COMPANY FOR ELEVATOR MAINTENANCE SERVICES AT VARIOUS COUNTY FACILITIES FOR THE TERM OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2029 IN AN AMOUNT NOT TO EXCEED \$2,509,204; AND B) THE DIRECTOR OF PUBLIC WORKS, OR DESIGNEE, TO: 1. EXECUTE SUBSEQUENT CHANGE ORDERS IN A MAXIMUM AGGREGATE AMOUNT NOT TO EXCEED \$1,000,000; AND 2. APPROVE PAYMENT UP TO THE NOT TO EXCEED AMOUNT OF \$3,509,204**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Department of Public Works (Department) is responsible for managing the elevator maintenance and repair services for the elevator and escalator systems throughout the County's building portfolio; and

**WHEREAS**, there are currently 58 elevators and two escalators at various County facilities; and

**WHEREAS**, on October 7, 2024, proposals were solicited, through the County's e-Procurement system and electronic mail, from firms with expertise in elevator and escalator systems; and

**WHEREAS**, the Department received proposals from four firms and subsequently selected Otis Elevator Company as the firm most qualified to provide elevator and escalator maintenance services; and

**WHEREAS**, the Director of Public Works recommends that an agreement be entered with Otis Elevator Company to perform elevator and escalator maintenance services for the County's building portfolio and as authorized by the Director of Public Works, or designee, to make unanticipated repairs; and

**WHEREAS**, this Board has considered and concurs with the recommendation of the Director of Public Works and has reviewed the form of agreement.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors shall be, and is, hereby authorized and directed to execute an agreement on behalf of the County of San Mateo with Otis Elevator Company for elevator and escalator maintenance services in an amount not-to-exceed \$2,509,204 and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director of Public Works, or designee, is authorized to execute change orders to modify the County's maximum fiscal obligation by no more than \$1,000,000 (in aggregate) for a total maximum not to exceed amount of \$3,509,204, and/or modify the contract term and/or services provided the modified term or services is/are within the current or revised fiscal provisions.

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