

San Mateo County Environmental Health Fee Relief Program APPENDIX A

The proposed Environmental Health Fee Relief Program includes specific fee categories and industry categories in the area of Retail Food, Public Pools and Spas, Body Art and Massage, Hotels and Motels, and Commercial and Industrial (CUPA) Permits. These categories are detailed below.

A. Retail Food

The retail food industry was hit hard by pandemic-related restrictions. Even during periods when indoor and outdoor dining have been allowed or where take-out was served, restaurant and other food operators have reported severe revenue losses, due to the operating restrictions in effect as well as decreased demand.

Businesses identified for relief include all coffee shops, bars, breweries, wineries, restaurants, cottage food operations, caterers, mobile food trucks and carts.

A limited number of certain convenience store/markets and their sub-facilities will also be included in the Relief Program, as follows:

- Markets occupying less than 2000 square feet and corresponding to the permit fee categories listed in the chart below; or
- Larger markets, occupying space greater than 2000 square feet, and including any co-located sub-facilities, where the market is independently owned and retains two or fewer locations in the County.

For these larger markets, fee relief will be provided to owners who submit an attestation that they qualify and wish to be included in this Relief Program, as EHS does not verify the accuracy of ownership information submitted by applicants. These larger “mom-and-pop” markets also suffered disproportionate revenue decreases but were less likely to absorb the losses than a similar corporate-owned entity. Many of them serve smaller neighborhoods and are closer to the residents and thus important to their communities.

Annual food service permits for large “chain” markets, large corporate campus-operated food facilities, schools, healthcare and government operations are excluded from receiving fee credits for multiple reasons: they do not meet the policy goals the fee credits, and in the case of schools, reimbursement for permit fees is available from other funding sources, including USFDA.

The cost of the proposed Retail Food component of the Relief Program is estimated to be \$4,277,734, as detailed in this chart. Note: “PE Fee Category” refers to EHS Program Element Fee Category, with the specific category numbers included below.

PE Fee Category	Fee Category Description	# Eligible Permits	Cost/Permit	Total Cost/PE
1510	Coffee House/ Bar/ Min Handling (RC1)	312	\$594	\$185,328
1511	Food Prep (restaurants) - 10 seats and under (RC2)	319	\$793	\$252,967
1512	Food Prep (restaurants)- 10 seats and under (RC3)	135	\$1,387	\$187,245
1513	Food Prep (restaurants) - 11 to 100 seats (RC2)	388	\$991	\$384,508
1514	Food Prep (restaurants) - 11 to 100 seats (RC3)	1017	\$1,684	\$1,712,628
1515	Food Prep (restaurants) - over 100 seats (RC2)	21	\$1,189	\$24,969
1516	Food Prep (restaurants) - over 100 seats (RC3)	217	\$1,981	\$429,877
1540	MFF - Prepackaged Cart (RC1) - ice cream carts	50	\$383	\$19,150
1541	MFF - Limited Prep Unit (RC2) (e.g., churro, hot dog carts)	36	\$828	\$29,808
1542	MFF - Prepackaged Truck (RC1) - ice cream trucks	22	\$550	\$12,100
1543	MFF - Prep Unit (RC2) (food trucks)	206	\$1,245	\$256,470
1550	Commissary (RC3) (kitchens, storage for MFFs)	55	\$1,387	\$76,285
1551	Catering/Kitchen Rental (RC2)	119	\$793	\$94,367
1590	Cottage Food Class A	92	\$198	\$18,216
1591	Cottage Food Class B	35	\$386	\$13,510
1520	Retail w/ (Minimal Prepackaged) Food	172	\$496	\$85,312
1521	Convenience Store	257	\$594	\$152,658
	Market < 2000sf (PE 1523, 1525)	88	\$991-\$1090	\$88,594
	Markets >2000sf (PE 1522, 1524, 1526-estimated eligible)	97	\$694-\$1981	\$113,045
	Market Sub-facilities (PE 1527, 1528, 1529-estimated eligible)	155	\$298-\$1090	\$140,697
RETAIL FOOD		3793		\$4,277,734

B. Public Pools and Spas

Numerous businesses – most notably gyms and fitness centers, privately operated swim schools, and short-term stay housing (hotels and motels) – require annual permits to operate pools and/or spas that are accessible to the public. Operations at these businesses were shut down entirely for months during the pandemic.

While pools and spas located at apartment, condominium and townhome complexes are also obligated to pay annual EHS fees to operate, their pools and spas are considered incidental to the primary purpose of these operations and these permit

holders did not have retail/service operations that were disrupted by the pandemic. Thus, they are not included in the Relief Program.

The cost of the proposed Pools and Spas component of the Relief Program is estimated to be \$113,766, as detailed in this chart:

PE Fee Category	Fee Category Description	# Eligible Permits	Cost/Permit	Total Cost/ PE
3621	First Pool or Spa	152	\$548	\$83,296
3622	Each Additional (co-located) Pool or Spa	110	\$277	\$30,470
POOLS & SPAS		262		\$113,766

C. Body Art and Massage

Operations at body art facilities (e.g., tattoo and piercing operations), body art practitioners, and massage businesses were suspended or significantly restricted by COVID-19 Health Orders.

The cost of the proposed Body Art and Massage component of the Relief Program is estimated to be \$39,748, as detailed in this chart:

PE Fee Category	Fee Category Description	# Eligible Permits	Cost/Permit	Total Cost/ PE
4580	Body Art Practitioner Registration Fee	92	\$198	\$18,216
4581	Body Art Establishment Annual - Permit	53	\$396	\$20,988
4585	Massage Business	1	\$544	\$544
BODY ART/MASSAGE		146		\$39,748

D. Hotels/Motels/Bed & Breakfast (Short-Term Stay Housing)

The EHS Housing Program issues permits to hotels, motels and bed and breakfast operations. With multiple COVID-19 Health Orders restricting travel, the “short-term stay” industry has seen a significant drop in revenue in the last year. According to John

Hutar, President and CEO of San Mateo County Visitors and Convention Bureau, hotel occupancy revenue declined 74% between March 2020 and March 2021.

It should be noted that some hotels and motels may also have separate annual EHS permits for retail food and/or pool operations and/or CUPA permits, which are also part of the proposed Relief Program. Accordingly, hotels and motels with multiple permits that are eligible under the proposed Relief Program would receive multiple relief credits.

The cost of the proposed Short-Term Stay Housing component of the Relief Program is estimated to be \$173,780, as detailed in this chart:

PE Fee Category	Fee Category Description	# Eligible Permits	Cost/ Permit	Total Cost/ PE
2412	Hotels/Motels w/ <25 units	31	\$684	\$21,204
2413	Hotels/Motels w/ >25 units	122	\$1,167	\$142,374
2414	Bed and Breakfast	8	\$607	\$4,856
2416	Hotel/Motel Continental Breakfast Service	27	\$198	\$5,346
HOTELS/MOTELS/BED & BREAKFAST		188		\$173,780

E. Commercial and Industrial Facilities (with CUPA permits)

EHS' CUPA (Certified Unified Program Agency) program regulates businesses that store or generate hazardous materials or hazardous waste.

Some CUPA-regulated businesses were closed or had operations limited by COVID-19 Health Orders, including metal fabricators, chemical manufacturing, golf courses, restaurants, and print shops. Other CUPA-regulated businesses, dependent on commuters or travelers, were left with few or no customers for months, including auto repair, gas stations, hotels, shuttle buses, and airline support services (ground crew vehicle and airline maintenance).

The annual revenue for all 3400 businesses regulated by the CUPA program is \$3,600,000, however, the component of the proposed Relief Program, which will assist over 1400 businesses, is estimated to cost \$1,148,980. Industries with CUPA permits that were either permitted to continue operating while the COVID-19 Health Orders have been in effect or whose primary revenue was minimally affected, are excluded from receiving fee credits. They include Airline Operations (other than local),

Biotechnology, Building Management, Cemeteries, Construction, Education, Freight Transport (UPS, FedEx), Government, Home Maintenance (hardware stores, painting contractors, flooring stores), Medical Offices, Pharmaceutical Manufacturing, Research Labs, Corporate Retail, Senior Care, Technology Companies (e.g., Google, Facebook), and Utilities (e.g., PG&E, Verizon, California Water).

EHS has \$650,000 in one-time savings that can only be used for CUPA-related expenses. Therefore, the CUPA component of the Relief Program will be partially funded by EHS.

Industry Category	Industry Examples	# Eligible Businesses	Avg Cost/ Business	Total Cost/ Category
Air Travel	Independently Owned, Local	6	\$910.83	\$5,465
Auto Repair		641	\$602.97	\$386,323
Beverage Retailer		4	\$820.75	\$3,283
Car Dealer		48	\$1,087.98	\$52,223
Car and Truck Rental		15	\$1,882.40	\$28,236
Consumer Service	Dry Cleaning, Photo Studios, Carpet Cleaning	73	\$492.51	\$35,953
Convenience Stores	Mini-Marts, such as 7-11	24	\$234.00	\$5,616
Dining		136	\$258.27	\$35,125
Farm	Farms, Ranches, and Suppliers	50	\$576.32	\$28,816
Gas Stations	Gas Stations and Propane Distributors	183	\$1,858.09	\$340,031
Hotels	Hotels and 1 Hotel Supply Company	22	\$573.09	\$12,608
Manufacturing	All kinds (food, chemical, electronics, metal, plating shops)	135	\$1,044.84	\$141,053
Misc.	Product Design Studio, Wine Storage, Small Engine Repair, Humane Society	9	\$213.50	\$2,460
Printers		27	\$863.74	\$23,321
Private Transit	Non-gov Buses, Taxis, Limousines, Shuttles	16	\$1,225.50	\$19,608
Recreation	Fitness Centers, Swim Schools, Golf Courses, Riding Stables	39	\$739.97	\$28,859
Eligible CUPA Facilities		1428		\$1,148,980