

AMENDED WORK PLAN – 1/23/20
Parks and Recreation Commission
San Mateo County

| Goal | Objective(s) | Activities | Timeline | Who | Notes |
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| 1. Advise and make recommendations to the Board of Supervisors regarding the management and operation of County natural preserves, marine reserves, open space areas, trails parks, and/or recreation areas and facilities within unincorporated San Mateo County. (Bylaw direction) | 1.1 Understand and support the Parks Department's management and operational priorities (e.g., major maintenance, capital/infrastructure improvements, resource protection, and equity and accessibility/IDEA). | 1.1.1 Once a new Director is in place, request and hear management and operational priorities presentation, including ways for the Commission and the public to promote and support these priorities. | Winter 2020 | BUDGET & PERFORMANCE SUBCOMMITTEE: GREEN, OKELO | Will request at Feb 2020 meeting. |
| | | 1.1.2 Contribute as helpful to strategic planning and refinement of priorities for future efforts. | Ongoing | | |
| | | 1.1.3 Once a new Director is in place, request that Department leadership consider the development of performance targets and metrics to demonstrate Parks' contribution to County health, well-being, safety, and equitability. | Spring 2020 | | |
| | | 1.1.4 Contribute as helpful to the development of Department targets and metrics. | Ongoing | | |
| | | 1.1.5 Request presentation on the Department's budget that shows how it is designed to achieve Department management and operational priorities and where gaps remain. | Spring 2020 | | |

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| | 1.2 Promote Parks programs and efforts that promote the health, well-being, and safety of County residents, as well as equitable and diverse access to the County parks. | | | ALL | |
| | | 1.2.1 Request presentation on fuel reduction and any other hazard mitigation programs that enhance public safety, including benchmarks, current performance, and ways to support those programs; and provide feedback. | Summer 2019 | | Requested and delivered. |
| | | 1.2.2 Request presentation on the IDEA initiative , including performance and opportunities for growth and improvement; and provide feedback. | Fall 2019 | | Requested; info on interpretive plan delivered, full IDEA presentation to come. |
| | | 1.2.3 Request presentation on programs that promote health and well-being , including ways to promote, support, and grow (if needed) those programs; and provide feedback. | Winter 2020 | | Dec 2019 meeting Comm. Merrillees requested a housing meeting, which dovetails with this overall well-being concern for staff. Presentation expected April 2020 meeting in the interest of time Feb 2020. |
| | | 1.2.4 Work with Parks Department staff to develop a standard set of information regarding populations served for programmatic presentations. | Spring 2020 | | To follow IDEA presentation. |
| | | 1.2.5 Appoint Commission liaison to the Youth Commission (two-year term). | Fall 2019 | OKELO | Dec 2019 meeting. |
| | 1.3 Support implementation of dog management policy recommendations. | | | MERRILEES, BONILLA | |
| | | 1.3.1 Participate in Dog Management Committee. | Ongoing | | Ongoing, report at Feb 2020 meeting. |

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| | 1.4 Support feasible and strategic park property acquisitions and open space development. | 1.4.1 Support Bay to Coast connection with attendance at planning meetings, Committee endorsements, etc. 1.4.2 Support Tunitas Creek Beach Park development with attendance at planning meetings, Committee endorsements, etc. | Ongoing Ongoing | PLANNING & PROJECTS SUBCOMMITTEE: BONILLA, MERRILEES | |
| | 1.5 Develop and deliver Commission updates and recommendations to the Board. | 1.5.1 Draft and submit a presentation to the Board of Supervisors. The presentation should both look back to describe work accomplished and look forward to describe work ahead. | Winter 2020 | CHAIR | Comm. Manneh to draft retrospective content, Comm. Green to support with material for the current year. |
| 2. Adopt and forward to Board of Supervisors recommendations regarding fees to be charged for the use of the areas noted in 1. (Bylaw direction) | 2.1 Develop recommendations for a comprehensive fee strategy for County Parks uses. | 2.1.1 Request presentation on in-progress consultant recommendations once completed. 2.1.2 Support development of a feasible and holistic fee strategy for approval by the Commission and recommendation to the Board. | Fall 2019 Spring 2020 | BUDGET & PERFORMANCE SUBCOMMITTEE: GREEN, OKELO | Requested to staff in agenda prep call, will be delivered once consultant recs are ready. |

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| 3. Advise BOS regarding fish, game, and wildlife policies and programs, and make recommendations to the BOS regarding the expenditure of fish and game propagation funds. (Bylaw direction) | 3.1 Ensure citizen access to fish and game propagation funds | 3.1.1 Consider recommendation for readoption of a Citizens Advisory Committee regarding fish, game, and wildlife policies | Winter 2020 | MERRILEES, BONILLA | |
| 4. Amend the Bylaws, as necessary and as permitted by (1) the ordinance of the San Mateo County BOS that established the Commission and (2) these Bylaws. (Bylaw direction) | None at this time | None at this time | | | |
| 5. Increase awareness of the San Mateo County Parks Foundation (non-Bylaw item) | 5.1 Strengthen relationship between the Commission and the Foundation | 5.1.1 Appoint Commission liaison to the Foundation (two-year term). 5.1.2 Incorporate notes from that liaison as part of the Foundation's standing Commission agenda item. 5.1.3 Assist with future membership drive for the Foundation | Fall 2019 Ongoing Winter 2020 | MANNEH | |
| 6. Increase publicity and support attendance for County Parks events in all five districts (non-Bylaw item) | 6.1 Publicize Parks events in all five districts. | 6.1.1 Follow Parks Department on social media channels. 6.1.2 Share/Create event postings for Parks events. | Fall 2019 Ongoing | ALL | |

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| | | 6.1.3 Share work with local City Councils and City Parks Commissions | Ongoing | | |
| | 6.2 Attend Parks events. | 6.2.1 Attend at least two Parks events in home district and at least two in other districts each fiscal year. | Ongoing | ALL | |