

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE DIRECTOR OF THE HUMAN SERVICES AGENCY, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH THE BEST VALUE PROPOSER TO PROCURE AND INSTALL OFFICE FURNITURE AND PROVIDE SPACE DESIGN FOR THE FASHION ISLAND REMODEL PROJECT, IN AN AMOUNT NOT TO EXCEED \$2,000,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on June 11, 2024, the Board of Supervisors adopted Resolution No. 080408 approving the acquisition of the real property described as 1500 & 1510 Fashion Island Boulevard, located within the City of San Mateo, with the purpose of providing needed administrative, executive, and professional offices for County programs; and

**WHEREAS**, in August 2024, the Human Services Agency (HSA)-Facilities submitted a request to purchase new office furniture, and HSA-Procurement & Contracts identified a competitive solicitation conducted by the General Services Administration (GSA) wherein a short list of seven pre-qualified firms were invited to participate in the solicitation process; and

**WHEREAS**, in October 2024, HSA's evaluation committee will elevate the top proposer to participate in a best and final offer exercise to select the Best Value Proposal.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED**, that the Board of Supervisors adopt a resolution authorizing the Director of Human Services Agency or designee, in consultation with the County Attorney, to execute an agreement and any and all associated documentation to procure and install office furniture and provide space design for the Fashion Island Remodel Project, in an amount not to exceed \$2,000,000.

**BE IT FURTHER RESOLVED** that the Director of Human Services Agency or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in the aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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