

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH SUPERION LLC, A CENTRALSQUARE TECHNOLOGIES COMPANY, FOR PROVIDING APPLICATION ACCESS AND MAINTENANCE SERVICES FOR THE COUNTY'S FINANCIAL ACCOUNTING APPLICATION TO MODIFY THE TERM'S START DATE FROM JULY 1 TO OCTOBER 1 AND THE END DATE FROM JUNE 30 TO SEPTEMBER 30 AND INCREASE THE FISCAL COMMITMENT AMOUNT BY \$61,634.81 FOR A REVISED TOTAL AMOUNT OF \$1,312,496.19 PAY FOR THE ADDITIONAL THREE MONTHS OF ACCESS FEES FOR THE MODIFIED TERM OF THE AGREEMENT**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on July 20, 2021, this Board approved an Agreement (#14000-22-R078321) ("Agreement") with Superior LLC, a CentralSquare Technologies Company ("CentralSquare") for the purpose of providing application access and maintenance services for the County's Financial Accounting Application ("Finance Enterprise") for a total not-to-exceed amount of \$1,250,861.38 including the option to exercise two one-year extensions; and

**WHEREAS**, the original term of the Agreement was from July 1, 2021, to June 30, 2024, with options exercisable at the County's sole discretion to extend the term for an additional two years through June 30, 2026; and

**WHEREAS**, the County and CentralSquare seek this Board's approval to amend the agreement (the "First Amendment") to modify the term's start date from July 1 to October 1 and the end date from June 30 to September 30 annually to better align with

the County's fiscal year-end payment processing schedule and to authorize an additional three-month period and associated payment of the initial three year term to make the transition to the new, modified term; and

**WHEREAS**, providing timely payment to CentralSquare is crucial to prevent the risk of interruption of access to the OFAS - Finance and Accounting System, a tool used by the County for critical business operations; and

**WHEREAS**, the proposed amendment would increase the County's fiscal commitment by an additional amount of \$61,634.81 to cover the three additional months under the modified term for a total not to exceed amount of \$1,312,496.19 including the option to exercise the two one-year extensions through September 30, 2026; and

**WHEREAS**, as the additional three-month period would cause the base term of the Agreement to exceed three years, the Procurement Department has approved this amendment pursuant to Administrative Memo B-1, § III(A)(2); and

**WHEREAS**, the First Amendment has been presented to this Board of Supervisors for its consideration and approval; and

**WHEREAS**, this Board has determined that it is in the best interest of the County to execute the First Amendment to the Agreement with CentralSquare.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors is hereby authorized to execute the First Amendment to the agreement with CentralSquare for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the signature thereto; and

**BE IT FURTHER RESOLVED** that the Controller or the Controller's designee is hereby authorized to execute any and all further contract amendments, which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract's term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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