

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH MIKASOFT, INC. FOR
ASSESSMENT APPEALS BOARD (AAB) ELECTRONIC APPLICATION SYSTEM
PROJECT MANAGEMENT SERVICES, FOR THE TERM OF JUNE 10, 2025
THROUGH NOVEMBER 30, 2026, IN A TOTAL AMOUNT NOT TO EXCEED
\$741,754**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on June 28, 2024, the County Executive's Office released a request for proposals ("RFP") for the design, development, and implementation of an electronic system for the Assessment Appeals Board ("AAB"); and

WHEREAS, following the RFP process, Applications Software Technology, LLC ("AST") was selected as the preferred vendor and this Board approved an Agreement with AST on May 20, 2025; and

WHEREAS, the project requires specialized technical knowledge and project management experience to ensure successful implementation and mitigate risks that could result in costly delays or failures; and

WHEREAS, the County conducted a formal competitive bidding process through a request for proposals ("RFP") for project management services; and

WHEREAS, the County received 20 applications in response to the RFP and selected Mikasoft, Inc. as the preferred vendor after evaluating the proposals based on criteria identified in the RFP; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and approval, an Agreement with Mikasoft, Inc. to provide project management services for the implementation of the AAB Electronic Application System, for the term of June 10, 2025 through November 30, 2026, in an amount not to exceed \$741,754.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board of Supervisors be and is hereby authorized and directed to execute said Agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the County Executive, or designee(s), is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in the aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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