

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH HOWROYD-WRIGHT EMPLOYMENT AGENCY, INC. TO CONTINUE TO PROVIDE CONTINGENCY STAFFING EXTENDING THE TERM BY TWO YEARS FOR A NEW TERM OF DECEMBER 15, 2015 THROUGH DECEMBER 14, 2020, AND INCREASING THE AMOUNT BY \$250,000 FOR A NEW TOTAL OBLIGATION IN AN AMOUNT NOT TO EXCEED \$850,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Human Services Agency (HSA) continues to have a need to fill specialized staff for financial and administrative support that is critical to the daily operations of payment processing and related tasks; and

WHEREAS, on December 15, 2015, by resolution 074277, the Board of Supervisors approved an agreement with Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Agency Inc. to provide contingency staffing for HSA on an as-needed basis for a maximum amount of \$300,000 for the term December 15, 2015 through December 14, 2018; and

WHEREAS, on October 18, 2016, by resolution 074846, the Board approved an amendment to the agreement, increasing the obligation amount by \$300,000 to provide HSA's Business Systems Group (BSG) with specialized contingency staffing necessary for BSG to migrate to reliable and secure data repositories; and

WHEREAS, the parties wish to amend the agreement, extending the term by two years through December 14, 2020 and increasing the obligation amount by \$250,000, to allow AppleOne Employment Agency Inc. to fill specialized and critical positions that, when left unattended during short term leaves or vacancies, cause delays or backlogs in agency processes and critical operational needs; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance an amendment to the agreement, reference to which is hereby made for further particulars, extending the term by two years from December 15, 2015, through December 14, 2020, and increasing the amount by \$250,000 for a new amount not to exceed \$850,000; and

WHEREAS, your Board has been presented with a form of said amendment, has examined and approved it as to both form and content, and desires to enter into it.

NOW, THEREFORE, IT IS HEREBY RESOLVED that The President of this Board of Supervisors is hereby authorized and directed to execute said amendment to the agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Director of the Human Services Agency or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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