

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF THE DEPARTMENT OF HOUSING, OR DESIGNEE, TO EXECUTE A FIRST AMENDMENT TO THE AGREEMENT WITH COMMUNITY PLANNING COLLABORATIVE FOR CONDUCTING THE 21 ELEMENTS PROJECT TO INCLUDE ADDITIONAL SERVICES FOR THE PRODUCTION OF A COUNTY-WIDE OVERVIEW OF HOUSING PRECARITY TRENDS THROUGH A CROSS-JURISDICTIONAL COMPARATIVE ANALYSIS WITH INDIVIDUAL JURISDICTION-SPECIFIC REPORTS, AND TO ADD \$52,800 TO THE TOTAL AMOUNT FOR AN AMENDED TOTAL NOT-TO-EXCEED AMOUNT OF \$1,806,479

RESOLVED, by the Board of Supervisors of the County of San Mateo

("County"), State of California, that

WHEREAS, since 2008, the Department of Housing ("DOH") and the City/County Association of Governments of San Mateo County ("C/CAG") have co-sponsored a multi-year project called the 21 Elements Project (the "Project") through which all twenty-one jurisdictions in San Mateo County, i.e. each City and the County of San Mateo (collectively, "Jurisdictions"), have been cooperating to sub-allocate the County's share of planned regional housing growth and update their respective local Housing Elements as required by state law; and

WHEREAS, the Project has proceeded through a number of phases, providing important benefits to Jurisdictions, including cost savings in preparation and successful certification of their respective Housing Elements; and

WHEREAS, Jurisdictions in San Mateo County are working towards accelerating housing development and implementing Housing Element policies and

programs for low-income and moderate-income households, and desire additional research exploring households at risk of evictions and displacement to inform policies and programs aimed at affirmatively furthering fair housing, combating discrimination, overcoming patterns of segregation and fostering inclusive communities; and

WHEREAS, on September 10, 2024, the San Mateo County Board of Supervisors adopted Resolution no. 080621, authorizing the Department of Housing to negotiate and execute an agreement with the Community Planning Collaborative (“CPC”), formerly known as Baird + Driskell Community Planning, to conduct the Project for a total amount not to exceed \$1,753,679 for the term of July 1, 2024 through June 30, 2027, with the Parties entering into the agreement (“Agreement”) on December 3, 2024; and

WHEREAS, the Board has been presented with and desires to approve an amendment (“First Amendment”) to the Agreement to add services including the production of a county-wide overview of housing precarity trends through a cross-jurisdictional comparative analysis with individual jurisdiction-specific reports containing research into eviction and displacement risk, identifying data to inform effective policy changes to the scope of work, and to increase the total payment amount by \$52,800 for a new total not-to-exceed amount of \$1,806,479.00; and

WHEREAS, this Board has been presented with the First Amendment to the Agreement and has examined and approved it as to both form and content and desires to execute the First Amendment.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Director of the Department of Housing, or designee, is authorized and directed to execute a first amendment to the agreement with Community Planning Collaborative for conducting the 21 Elements Project to include additional services for the production of a county-wide overview of housing precarity trends through a cross-jurisdictional comparative analysis with individual jurisdiction-specific reports, and to add \$52,800 to the total amount for an amended total not-to-exceed amount of \$1,806,479.00; and

BE IT FURTHER RESOLVED that the Director of DOH, or designee(s), is hereby authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract and/or services so long as the modified term or services is/are within the current or revised fiscal provisions of the Agreement.

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