

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AND DIRECTING THE PRESIDENT OF THE BOARD
OF SUPERVISORS TO EXECUTE AN AGREEMENT WITH
VERTIQ SOFTWARE LLC FOR THE PROVISION OF A CASE MANAGEMENT
SYSTEM IN AN AMOUNT NOT TO EXCEED \$300,000 FOR THE TERM OF
JULY 1, 2026 THROUGH JUNE 30, 2031**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the San Mateo County Coroner's Office ("Coroner's Office") is required by statute to investigate and determine the cause and manner of death in all violent, sudden, or unusual deaths in San Mateo County, and to help perform this statutory duty, the Coroner's Office contracts with a vendor to provide a computerized case management system that enables comprehensive and effective management of cases, improve workflow efficiencies, ensures compliance with accreditation requirements, and enhances collaboration among staff members; and

WHEREAS, on March 9, 2026, the Coroner's Office released a Request for Proposal (RFP) for a computerized case management system and, after the RFP process, selected VertiQ Software LLC, which currently provides the case management system for the Coroner's Office; and

WHEREAS, there has been presented to this Board for its consideration the approval of an agreement with VertiQ Software LLC for the provision of a computerized case management system in an amount not to exceed \$300,000 for a term of July 1,

2026 through June 30, 2031 ("Agreement"), and the Board desires to enter into the Agreement.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board of Supervisors is hereby authorized and directed to execute the Agreement for and on behalf of the County, and the Clerk of this Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED, that the Coroner, or designee(s), is authorized to execute amendments to the Agreement which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services as long as the modified term or services is/are within the current or revised fiscal provisions.

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