

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND WEHOPE**

THIS AMENDMENT TO THE AGREEMENT, entered into this _____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and WeHOPE, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on June 28, 2022, the parties entered into an Agreement for the purpose of providing homeless outreach services in the southern region of San Mateo County, with a term of July 1, 2022 through June 30, 2024; and

WHEREAS, the parties wish to amend the Agreement to add \$180,000 in funds and increase the number of FTE outreach case managers from 2 to 3.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. **Section 3. Payments** of the agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibits A, B, C, D, E, F, I, and P, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. If County should find that the quantity or quality of work is unacceptable, County shall notify Contractor in writing with a detailed statement and plan to correct performance. Contractor shall respond to County within fifteen (15) days of receipt of statement with a plan to confirm what steps will be taken to correct performance. In no event shall County's total fiscal obligation under this Agreement exceed **SIX HUNDRED SIXTY THOUSAND DOLLARS (\$660,000)**. In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement.

2. **Exhibit A, Section II.A.1.** is amended to read as follows:

Via **3** FTE outreach case managers, provide services targeted specifically to unsheltered (living outdoors, in vehicles, or other places not meant for human habitation) homeless

individuals, households, or unaccompanied youth, who are residents of Southern San Mateo County and are disconnected from mainstream services, homeless services, and other support systems. This includes those with disabilities, little to no income, evictions, criminal convictions, alcohol and/or other substance use, mental and physical health challenges, and other barriers to maintaining housing.

3. **Exhibit B, Paragraph 1.** is amended to read as follows:

Contractor will invoice County on a monthly basis for services shown in Exhibit A based on an annual allocation amount of **\$300,000 for fiscal year 2022-23, and \$360,000 for fiscal year 2023-24. Invoices are due by the 20th of the month following the end of the previous month.** Invoices must be accompanied by a line-item accounting for monthly expenses and evidence of work performed, or costs incurred including but not limited to timesheets, copies of bills, and/or packing slips. Due to the County's year end close, the invoice for services rendered in the 4th quarter are due by June 20th with reporting due on July 20th. All invoices must include any required backup documentation and reports (as listed in Exhibit C) and will be submitted electronically to **Nikki Gilman at ngilman@smcgov.org** or designee. Invoices shall be itemized and include at a minimum:

- a. Vendor address
- b. HSA administrative address: 1 Davis Dr., Belmont, CA 94002
- c. Remit payment address
- d. Agreement number
- e. Date(s) of service
- f. Cost of service(s)
- g. "See attached" – if/when back up documentation or reports are provided in addition to the invoice.

4 **Exhibit C, Section A. Performance Measures** matrix is amended to read as follows:

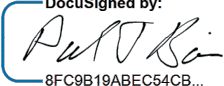
Measure	FY 2022-23*	FY 2023-24
Number of unduplicated clients who move into permanent housing	21	26
Number of unduplicated clients who move into shelter	34	41
Number of unduplicated clients who are connected to ongoing health services (including mental health/AOD/Street Medicine services)	59	71
Number of unduplicated clients who are assisted to connect with Diversion and complete a CES assessment	104	125
Number of individuals who receive outreach and engagement services each Fiscal Year	166	200
Percentage of rapid response inquiries responded to within 24 hours of the inquiry being made	90%	90%
Number of unduplicated individuals who receive case management services	63	75

*Note that the performance measures for FY 2022-23 are lower to reflect that the program was partially staffed for the first part of the fiscal year.

- 5. All other terms and conditions of the agreement dated June 28, 2022 between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: WeHOPE

 <small>8FC9B19ABEC54CB...</small>	11/17/2022 10:47 PM PST	Paul Bains
_____ Contractor Signature	_____ Date	_____ Contractor Name (please print)

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board