



AGENDA

In-Person Meeting

Thursday, September 4, 2025

4:00 PM

*****IN-PERSON ONLY*****

*This meeting of the San Mateo County Parks Commission will be held at **San Bruno Mountain State & County Park, 555 Guadalupe Canyon Parkway, Brisbane, CA 94005**. Members of the public will be able to participate in the meeting in person at San Bruno Mountain State & County Park. For information regarding how to participate in the meeting please refer to the instructions at the end of the agenda.*

Representing the people of San Mateo County and in their interest, the Parks Commission acts as an advisory body to the Board of Supervisors on matters related to open space, parks and recreation, the fish and game fund, and providing a public and transparent forum on items agendized for its consideration in coordination with the County Parks Department.

PUBLIC PARTICIPATION

The September 4, 2025 Parks Commission meeting will require in person participation at San Bruno Mountain State & County Park.

Written public comments may be emailed to parksandrecreation@smcgov.org and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

Spoken public comments will be accepted during the meeting in person.

Please see instructions for written and spoken public comments at the end of this agenda.

ADA REQUESTS

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at parksandrecreation@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

1. Pledge of Allegiance**2. Roll Call****3. Public Comment**

This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.

As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip to make a public comment in person. Speakers are customarily limited to two minutes.

4. Action to Set the Agenda and approve the August 7, 2025 meeting minutes**5. Regular Agenda**

- Tour and discussion of San Bruno Mountain Day Use Area construction project, habitat restoration work, and fuel reduction project areas.

6. Items of Outstanding Business**7. Commissioner Updates****8. Items for a Future Agenda**

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations provide presentations to the Commission. Discuss which County department may be able to attend.
- Update on sustainability actions for the Parks Department & alignment with action plan for County Sustainability Department. Regional transportation and active transportation
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve participation at in-person and remote meetings.
- Park vendor RFP processes and updates.
- Addressing inappropriate public comment

9. Adjournment**County of San Mateo Parks and Recreation Commission**

Vacant, District 1 | Thaddeus Block, District 2 | Irma Rodriguez Mitton, District 3 (Chair) | Brooks Esser, District 4 | Basem Manneh (Vice-Chair), District 5

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director

Hannah Ormshaw, Assistant Parks Director

Tracy Nappi

Instructions for Public Comment During In Person and Remote Participation Meetings

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to parksandrecreation@smcgov.org
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting, but such emails will still be included in the administrative record of the meeting.

***Spoken Comments:**

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.



MINUTES

Hybrid Meeting

Thursday, August 7, 2025

4:00 PM

***** IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*This meeting of the San Mateo County Parks Commission was held in **The Criminal Justice Training Room, 400 County Center, 1st floor, Redwood City, CA, 94063.** Members of the public were able to participate in the meeting in person in Redwood City or remotely via the Zoom platform.*

1. Pledge of Allegiance

2. Roll Call

Present: Chair Rodriguez Mitton, Vice-Chair Manneh, Commissioner Esser
Absent: Commissioner Block

3. Public Comment

1. Jane, co-owner of Board Sports California, concessionaire at Coyote Point Park. Spoke about importance of wind sports to identity and history of Coyote Point, especially windsurfing, kite boarding, and windfoiling.
2. Allan, customer of Board Sports California at Coyote Point. Spoke in support of Board Sports and benefit of having equipment concessionaire available.

4. Action to Set the Agenda

5. Reports and Presentations

5.1 Parks Department Report – SMC Parks Director Nicholas Calderon

Highlights include:

- Flood Park pump track, followed by basketball court, is most popular amenity. Starting demolition of playground and planning for additional restroom.
- Closed community surveying for rebuild of Coyote Point Magic Mountain playground – great data from community.
- Successful Summerfest at Coyote Point Park with 3000 people.
- Upcoming Fallfest on September 20 at Flood Park.
- Pop-up restaurant Maverick Jack's at Coyote Point Park, weekends in August, September, and October.
- Budget was approved.
- San Bruno Mountain Day Use Area is underway and going well.

5.2 Parks Foundation Director's Report – SMC Parks Foundation Director Michele Beasley

- Purchased 136 annual park passes to send to all libraries in the county – 4 per library.
- Funded 5 groups to go camping at Memorial Park.
- Coyote Point Park promenade restroom art mural created by Compass Point Membership and funded by Foundation. Ribbon cutting September 6 at 9:30am.
- Invited commissioners to table alongside the foundation in any parks in their district.

6. Regular Agenda**6.1 Viva Verde Presentation, recipient of 2024 Fish & Game Propagation Fund grant – Arturo Cervantes**

- Vida Verde Nature Education, located in San Gregorio, provides free overnight environmental learning experiences to students in Title I schools. Funds from grant were used to purchase feed for farm animals (students milk goats and make cheese), transport students to Sam McDonald Park and local beaches, and fund groceries for the students.

6.2 Parks Department Presentation on Wildfire Mitigation – Asst. Parks Director Hannah Ormshaw

This presentation focuses on the 2025 updated wildfire mitigation program, which will be presented to the Board of Supervisors on September 9.

- Wildfire mitigation benefits include managing fire fuels, improving forest health, and improving access for a safe and effective wildfire response.
- Last updated in 2021, the program is being updated due to new spatial data resources available and updated CAL FIRE fire hazard severity zones.
- Project assessments include vegetation type and density, slope and terrain, access, wildlife habitat, and sensitive resources and permitting considerations.

Projects include:

- Shaded fuel breaks in forested areas include thinning of understory, examples at Edgewood Park and Quarry Park
- Non-shaded fuel breaks (shrub vegetation or flammable weed species), example at San Bruno Mountain
- Forest health treatments (via CAL FIRE grant) in parks that have been affected by sudden oak death, examples at Huddart Park and Wunderlich Park
- Ingress and Egress fuel breaks – focus on fire roads and access for fire engines
- Forest density reduction includes thinning of sparse stands to allow trees to grow bigger over time
- Fire-related infrastructure improvements, such as bridges and fire roads
- Program benefits – projects eligible for grant funding. \$7.6M awarded to date.

7. Items of Outstanding Business**7.1 Resolution to amend 2025 Commission Meeting calendar to set meeting location for September meeting**

- Hold September 4 meeting at San Bruno Mountain State & County Park. Motion passed.

7.2 Update on commissioner vacancy

- Closed on August 1. Applicants are in the review process.

8. Commissioner Updates

- Hannah and Chair Rodriguez Mitton attended Youth Commission Summit to speak about the Parks Department.
- Chair Rodriguez Mitton extended an invitation to attend Latino Conservation Week at Memorial Park on September 13.

9. Items for a Future Agenda

- County priorities update
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- Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- Summary of Revitalize Coyote Point survey
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10. Adjournment

Adjourned at 5:29pm.

County of San Mateo Parks and Recreation Commission

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