

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
Student Conservation Association**

THIS AMENDMENT TO THE AGREEMENT, entered into this 28th day of June, 2016, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Student Conservation Association, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for Conservation Crews services on July 1, 2015; and

WHEREAS, the parties wish to amend the Agreement to extend the term of the Agreement through June 30, 2017 and increase the amount of the Agreement by an additional \$341,000 for a new total of \$682,000.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. The Scope of Work of the agreement is amended to add the following:

I. Summer Youth Conservation Crews (July - August 2016)

A. San Mateo County Parks (PO-00695553)

One five-week-long youth conservation crew composed of eight crew members (ages 16 to 19) and two adult crew leaders will work in County Park Districts I and IV. Projects will take place in parks selected by the Parks District Rangers. The crew will log 1,600 hours of volunteer labor in the County Parks doing trail rehabilitation that provides public safety and protects sensitive natural vegetation and wildlife areas. SCA will provide over 50 hours of environmental education, job readiness training, outdoor recreation, exposure to green jobs and other skill- building to each crew member, plus over 60 hours of leader training to each of the SCA crew leaders.

B. "Roving Conservation Crews working with other San Mateo County Land Managers (PO-00698380)

One five-week-long roving conservation crew composed of eight youth crew members and two adult crew leaders will work in city parks and open spaces districts in San Mateo County. Partners will include the cities of East Palo Alto and Redwood City, Midpeninsula Regional Open Space District, and San Francisco Public Utilities Commission. The crew will log 1,600 hours of volunteer labor hours doing a variety of park and trail rehabilitation and habitat restoration projects. SCA will provide over 50 hours of environmental education, job readiness training, outdoor recreation, exposure to green jobs and other skill-building to crew members, plus over 60 hours of leader training to the SCA crew leaders.

C. Golden Gate National Recreation Area Youth Conservation Crew (PO-00695549)

One five-week-long conservation youth crew will perform trail and other maintenance work along the San Vicente Trail at the National Park Service's recently acquired Rancho Corral de Tierra, located near Montara on the San Mateo County coast. This trail rehabilitation work will provide public safety and protects sensitive natural vegetation and wildlife areas. Nine crew members and two crew leaders will provide 1,600 hours of work. SCA will provide over 50 hours of environmental education, job readiness training, outdoor recreation, green jobs exposure and other skill-building to each crew member, plus over 60 hours of leader training to each of the SCA crew leaders.

II. School Year Youth Crews (December 2016 - May 2017)
(PO-00680716, PO-00680717, and PO-00680718)

Three School Year Youth Crews will be composed of 10 to 12 teens from East Palo Alto/Menlo Park, Redwood City or Daly City and two adult crew leaders. The School Year Youth Crews will participate in monthly camping, service and environmental education trips and evening meetings over a five to six month period.

III. Stewardship Coordinator Intern and Stewardship Events (September 2016 - May 2017)
(PO-00698459 and PO-00698459)

A new ten-month-long Stewardship Coordinator Internship will assist the Parks Department in implementing a citizen-based Volunteer Stewardship Corps. The Stewardship Coordinator Intern will design and plan 14 to 16 stewardship events in coordination with County Park natural resources and volunteer coordination staff, manage all logistics for the stewardship events, maintain statistics about the number of people, event accomplishments and service hours. The Intern will conduct community outreach to engage County residents in the volunteer stewardship events. 12 to 14 stewardship events will be planned for approximately 25 volunteers and 2 or 3 larger events for 75 to 100 volunteers.

2. The Parties Agree section, Item (a) of the Agreement is amended as follows:

The cost to the County under this Agreement is not to exceed \$682,000 (Six Hundred Eighty

Two Thousand Dollars).

3. The Parties Agree section, Item (b) of the Agreement is amended as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2015, through June 30, 2017.

4. Exhibit A of the Agreement is amended to add the following:

**Student Conservation Association
Conservation Crews
Budget
FY 2016/2017**

EXHIBIT A

	3 School-Year Youth Programs	3 Summer Conservation Crews	Stewardship Coordinator Intern (10 Months)	Stewardship Events	Totals
EXPENSES					
Member Expense					
Stewardship Coordinator Intern Compensation	\$ -	\$ -	\$ 12,265	\$ -	\$ 12,265
Stewardship Coordinator Intern Housing/Utilities Allowance	\$ -	\$ -	\$ 12,000	\$ -	\$ 12,000
Stewardship Coordinator Intern Commuting Allowance	\$ -	\$ -	\$ 1,050	\$ -	\$ 1,050
Conservation Crew Member Stipends	\$ -	\$ 36,000	\$ -	\$ -	\$ 36,000
Worker's Comp/Health Insurance	\$ 945	\$ -	\$ 2,752	\$ -	\$ 3,697
Orientation and Training	\$ 1,000	\$ 1,000	\$ 2,000	\$ -	\$ 4,000
Field Operations					
Supplies, Tools, Equipment, Field Trips, and Service Events	\$ 5,010	\$ 6,000	\$ -	\$ 15,000	\$ 26,010
Field Based Meals	\$ 4,424	\$ 2,364	\$ -	\$ 9,000	\$15,788
Background Checks	\$ 1,200		\$ 105	\$ -	\$ 1,305
Postage	\$ -	\$ 1,500	\$ 500	\$ -	\$ 2,000
Transportation	\$ 8,220	\$ 24,750	\$ 1,000	\$ 3,000	\$ 36,970
Service Clothing	\$ 2,490	\$ 1,500	\$ 250	\$ 1,500	\$ 5,740
Field Leader Expenses					
Field Leader Salary and Fringe Benefits	\$ 19,884	\$ 37,195	\$ -	\$ 12,000	\$ 69,079

Apprentice Crew Leader s	\$ -	\$ 4,800	\$ -	\$ -	\$ 4,800
Program Assistant	\$ 9,000	\$ 12,000	\$ -	\$ 9,000	\$ 30,000
Program Assistant Housing Allowance	\$ -	\$ 10,800	\$ -	\$ -	\$ 10,800
Field Leader Travel	\$ 120	\$ 900	\$ -	\$ -	\$ 1,020
Field Leader Training	\$ -	\$ 6,600	\$ -	\$ -	\$ 6,600
Program Management					
Recruiting, Enrollment, Evaluation, Assessment	\$ 1,500	\$ 5,000	\$ 475	\$ 1,500	\$ 8,475
Risk Management	\$ 1,000	\$ 2,000	\$ 215	\$ 1,000	\$ 4,215
Program Support (IT, Agreements, Regional/National infrastructure)	\$ 6,000	\$ 12,750	\$ 4,170	\$ 2,000	\$ 24,920
Local Staff Management	\$ 35,000	\$ 15,000	\$ 2,000	\$ 2,000	\$ 54,000
Subtotal	\$ 95,793	\$ 180,159	\$ 38,782	\$ 56,000	\$370,734
Administrative Overhead 10%	\$ 9,579	\$ 18,015	\$ 3,878	\$ 5,600	\$ 37,072
TOTA EXPENSES	\$ 105,372	\$ 198,174	\$ 42,660	\$ 61,600	\$ 407,806
Measure A Grant Funds					
for Direct Expenses	\$ 94,793	\$ 140,162	\$ 31,055	\$ 44,100	\$310,110
for Indirect Expenses	\$ 9,479	\$ 13,378	\$ 3,633	\$ 4,400	\$ 30,890
					\$ 341,000

Note: SCA will provide \$66,806 as a Measure A grant match.

5. All other terms and conditions of the agreement dated July 1, 2015, between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: _____
President, Board of Supervisors, San Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

Student Conservation Association



Aimee Dobrzeniecki
Chief Financial Officer

Date: 6/1/14