

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION:

- A) AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH RAIMI + ASSOCIATES TO DEVELOP A STRATEGY FOR REDUCING GREENHOUSE GAS EMISSIONS FROM EXISTING BUILDINGS IN UNINCORPORATED COMMUNITIES IN SAN MATEO COUNTY, FOR THE TERM OF FEBRUARY 16, 2026 TO JUNE 30, 2028 IN AN AMOUNT NOT TO EXCEED \$250,000; AND**
B) AUTHORIZING THE DIRECTOR OF THE SUSTAINABILITY DEPARTMENT, OR DESIGNEE(S), TO EXECUTE THE AGREEMENT
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RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on October 18, 2022, the Board of Supervisors (Board) adopted the Community Climate Action Plan (CCAP), which outlined a path to reduce greenhouse gas (GHG) emissions generated in unincorporated areas of San Mateo County and to achieve carbon neutrality by 2040 (Resolution No. 079264); and

WHEREAS, the CCAP has a goal to transition 16% of existing buildings from methane-based appliances to electric appliances by 2030 and 100% by 2040; and

WHEREAS, the Sustainability Department seeks a contractor to develop an Existing Building Decarbonization Roadmap (Roadmap) for Unincorporated San Mateo County and identify a set of prioritized actions the County can implement within the next five years to help meet CCAP GHG reduction goals for unincorporated county; and

WHEREAS, the Sustainability Department conducted a competitive, formal solicitation to identify a consultant with expertise in technical analysis, building energy policy, project management and community engagement for this project; and

WHEREAS, the Sustainability Department released a Request for Proposals (RFP) on OpenGov on September 3, 2025, the RFP was posted for four weeks, and 12 proposals were received; and

WHEREAS, following the RFP evaluation, the selection committee determined that the firm Raimi + Associates was the most qualified to complete this project; Raimi + Associates was then acquired by the company Alta Planning + Design (Alta), and the County intends to approve an assignment of the contract to Alta; and

WHEREAS, there is hereby presented to this Board an agreement between the County of San Mateo and Raimi + Associates pursuant to which Raimi + Associates will provide consulting services for the term of February 16, 2026 through June 30, 2028 for an amount not to exceed \$250,000.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Director of the Sustainability Department, or designee(s) is hereby authorized and directed to execute said agreement with Raimi + Associates for the development of a strategy for reducing GHG emissions from existing buildings in an amount not to exceed \$250,000 and a term of February 16, 2026 to June 30, 2028 for and on behalf of the County of San Mateo.

BE IT FURTHER RESOLVED that the Director of the Sustainability Department, or the Director's designee, is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.