

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF HOUSING, OR DESIGNEE, TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH KAZIKA CONSTRUCTION INC., AUTHORIZING ADDITIONAL WORK FOR RENOVATIONS TO LEASED OFFICE SPACE AT 260 HARBOR BLVD. IN BELMONT, INCREASING THE COUNTY'S MAXIMUM FISCAL OBLIGATION BY \$141,470, FOR A NEW TOTAL AMOUNT NOT TO EXCEED \$706,470

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on May 20, 2025, this Board approved Agreement 79000-25-R081170A (the "Agreement") with Kazika Construction Inc. by which Kazika agreed to carry out improvements to the 260 Harbor suite in Belmont in order to build out the leased office space for Department of Housing ("DOH") staff in exchange for compensation to Kazika in the amount of Five-Hundred Sixty-Five Thousand Dollars (\$565,000); and

WHEREAS, the Planning & Building Department has identified additional requirements necessary for the restrooms at 260 Harbor to be brought up to Building Code standards based on OLF (occupant load factors) which will require additional toilets, sinks and fixtures, and related work, for which Kazika has submitted a change order in the amount of \$84,970 to complete such work; and

WHEREAS, DOH staff has prepared an amendment to the Agreement that, in addition to expanding the scope of work to address the restroom improvements would

add \$56,500 in contingency funds in the event additional related work is needed, provided that any unused contingency funds will be returned to the County, and which adds a more detailed project schedule and budget to ensure timely completion; and

WHEREAS, the term of the proposed First Amendment to the Agreement with Kazika Construction to carry out its construction work will remain from May 20, 2025, through December 31, 2025 for a new total amount not to exceed Seven Hundred Six Thousand, Four Hundred Seventy Dollars (\$706,470); and

WHEREAS, this Board has been presented with a form of said First Amendment to the Agreement and has examined it and approved it as to both form and content and desires to enter into said First Amendment.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Director of the Department of Housing, or designee, is hereby authorized to execute the first amendment to the agreement with Kazika Construction Inc. to authorize additional work and increase the County's maximum fiscal obligation by \$141,470 for renovations to leased office space at 260 Harbor Blvd. in Belmont, for a total not to exceed amount of \$706,470.

BE IT FURTHER RESOLVED that the Director of the Department of Housing or designee, acting in consultation with County Attorney, is authorized to execute agreement amendments, if necessary, that modify the Agreement term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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