

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH  
DESIGN BUILD DEVELOPMENT GROUP, INC. TO CONTINUE TO PROVIDE  
CONSTRUCTION MANAGEMENT SERVICES FOR COUNTY PROJECTS, AND  
INCREASING THE AMOUNT BY \$5,000,000 TO AN AMOUNT NOT TO EXCEED  
\$7,199,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, in January 2017 this Board approved the formation of the Project Development Unit (PDU) to oversee ground up construction for County projects; and

**WHEREAS**, multiple large projects are ongoing and anticipated, and to manage these critical and complex projects, the County requires support from specialized consultants, including specialized capital project managers; and

**WHEREAS**, on January 1, 2019, the County entered into an agreement with Design Build Development Group, Inc. (DBDG) to provide specialized capital project management and other support services; and

**WHEREAS**, on April 9, 2019, the Board authorized an amendment to the agreement increasing the amount to \$699,000 and waiving the RFP process finding such a waiver to be the best interest of the County; and

**WHEREAS**, on November 17, 2020, the Board authorized an amendment to the agreement increasing the amount to \$2,199,000; and

**WHEREAS**, based on the positive performance of DBDG, the administrative efficiencies promoted through continuing to source project management services

through an existing agreement with DBDG, and DBDG's demonstrated capacities, the PDU wishes to execute an Amendment to the agreement increasing the amount; and

**WHEREAS**, this Board has approved the amendments to the agreement as to both form and content and desires to enter into the amended agreement; and

**WHEREAS**, County Counsel has reviewed and approved the resolution and amendment as to form.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the County confirms any further requirement for Request for Proposals related to the amendment to DBDG's agreement is hereby waived.

**BE IT FURTHER RESOLVED** that the Board of Supervisors authorizes the President of the Board to Execute an amendment with Design Build Development Group, Inc. to continue to provide construction management services for County projects, extending the term of the agreement through December 31, 2024 and increasing the amount by \$5,000,000 for a new not to exceed amount of \$7,199,000.

**BE IT FURTHER RESOLVED** that the Director of the Project Development Unit or his/her designee is authorized to execute contract amendments and other modifications to the terms, conditions, and/or services, including but not limited to modifications to the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), modifications to the vendor's name to recognize business acquisitions, partnerships, and similar realignments, so long as the modified term or services is/are within the current or revised fiscal provisions.

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