

# COUNTY OF SAN MATEO PARKS COMMISSION

District 1: VACANT  
District 2: VACANT  
District 3: Irma Rodriguez Mitton  
District 4: Brooks Esser  
District 5: Basem Manneh

County Center  
455 County Center, 4th Fl.  
Redwood City, CA 94063  
[www.smcgov.org](http://www.smcgov.org)



# AGENDA

Hybrid Meeting

**Thursday, January 8, 2026**

**3:30 PM**

### **\*\*\* IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE\*\*\***

*This meeting of the San Mateo County Parks Commission will be held in The Boards and Commissions Meeting Room, 400 County Center, 1st floor, Redwood City, CA, 94063. Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform. Remote public participation is encouraged. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. A video recording of the meeting will be posted online on the Parks Department website following the meeting.*

**Representing the people of San Mateo County and in their interest, the Parks Commission acts as an advisory body to the Board of Supervisors on matters related to open space, parks and recreation, the fish and game fund, and providing a public and transparent forum on items agendized for its consideration in coordination with the County Parks Department.**

### **PUBLIC PARTICIPATION**

The January 8, 2026 Parks Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/94650439783>. The webinar ID is: 946 5043 9783. The January 8, 2026 Parks Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the Webinar ID: 946 5043 9783, then press #. Members of the public can also attend this meeting physically in The Boards and Commissions Meeting Room, 400 County Center, 1st floor, Redwood City. Virtual public participation is encouraged, due to the small size of the meeting room.

Written public comments may be emailed to [parksandrecreation@smcgov.org](mailto:parksandrecreation@smcgov.org) and should indicate the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

Please see instructions for written and spoken public comments at the end of this agenda.

**ADA REQUESTS**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact the Parks Department by 10:00 a.m. on the day before the meeting at [parksandrecreation@smgov.org](mailto:parksandrecreation@smgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

**1. Pledge of Allegiance****2. Roll Call****3. Public Comment**

*This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda.*

*As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip to make a public comment in person. Speakers are customarily limited to two minutes.*

**4. Action to Set the Agenda and approve the December 4, 2025 meeting minutes****5. Reports and Presentations**

None this month

**6. Regular Agenda**

- 6.1 Parks Department staffing updates (INFORMATIONAL)
- 6.2 Nomination and Election of 2026 Commission Chair and Vice Chair (ACTION)

**7. Items of Outstanding Business**

- 7.1 Update on Commissioner vacancies

**8. Commissioner Updates**

- 8.1 Commissioner report out on information items, subcommittee, or project updates

**9. Items for a Future Agenda**

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations provide presentations to the Commission. Discuss which County department may be able to attend.
- Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve participation at in-person and remote meetings.
- Park vendor RFP processes and updates.

**10. Adjournment**

**County of San Mateo Parks and Recreation Commission**

**Vacant, District 1 | Vacant, District 2 | Irma Rodriguez Mitton, District 3 (Chair) |**

**Brooks Esser, District 4 | Basem Manneh (Vice-Chair), District 5**

**County of San Mateo Parks Department**

**Nicholas J. Calderon, Deputy County Executive**

**Emma Gonzalez, Interim Parks Director**

**Scott Lombardi, Parks Superintendent**

**Tracy Nappi, Administrative Assistant I**

**Instructions for Public Comment During In Person and Remote Participation Meetings**

During meetings of the Parks and Recreation Commission, members of the public may address the Parks and Recreation Commission members as follows:

**\*Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [parksandrecreation@smcgov.org](mailto:parksandrecreation@smcgov.org)
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the Parks and Recreation Commission members and made publicly available on the Parks and Recreation Commission website along with the agenda. We cannot guarantee that e-mails received less than 24 hours before the meeting will be read during the meeting, but such emails will still be included in the administrative record of the meeting.

**\*Spoken Comments:**

In person Participation:

1. If you wish to speak to the Commission, please fill out a speaker's slip. If you have anything that you wish distributed to the Commission and included in the official record, please hand it to the staff person for the Parks Department who will distribute the information to the Commission members and staff.

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# MINUTES

Hybrid Meeting

Thursday, December 4, 2025

4:00 PM

## **\*\*\* IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE\*\*\***

*This meeting of the San Mateo County Parks Commission will be held in The Boards and Commissions Meeting Room, 400 County Center, 1st floor, Redwood City, CA, 94063. Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform.*

### **1. Pledge of Allegiance**

### **2. Roll Call**

Present: Chair Rodriguez Mitton, Vice-Chair Manneh, Commissioner Esser

### **3. Public Comment**

### **4. Action to Set the Agenda and approve the November 6, 2025 meeting minutes**

### **5. Reports and Presentations**

#### 5.1 Parks Department Report – Parks Director Nicholas Calderon

Highlights include:

- Don Horsley County Park at Tunitas Creek Beach: Path to mid-bluff and handrails are complete. Final projects include completion of decking at overlook, paving, and installation of EV chargers. Phase I of project anticipated to be complete early 2026. Phase II of project is the landslide repair, anticipated to start in Spring 2026. Projected opening of park is July 2026.
- Flood Park: Construction of playground is progressing. The concrete curbs have been poured and stone is in place. Play equipment is on site and install is anticipated to start in the next week. Projected opening of playground is Spring 2026, dependent on winter weather.
- San Bruno Mountain Day Use Area: Interpretive panels have been installed, pathways are complete, and the construction team is working on punch list items. Final projects include installation of barbecues, garbage cans, serving tables, and concrete picnic tables, as well as hydroseeding the hill. Projected opening of Day Use Area is early 2026.
- Pescadero Creek Park: The forest health and fuel reduction project, a multi-year project in partnership with RCD, wrapped up the first season. The contractor completed 40 acres of understory thinning and mastication. The project will resume early next year, winter weather dependent.

**6. Regular Agenda**

6.1 San Bruno Mountain Watch Presentation, recipient of 2024 Fish & Game Propagation Fund grant – Executive Director Ariel Cherbowsky Corkidi

Highlights of the San Bruno Mountain rare, threatened, and endangered plant propagation project:

- Focusing on four species of plants: San Bruno campion and three types of manzanita.
- San Bruno campion: seed collection, propagation, and planting. As of this meeting, there are 1800 pots ready for planting. This plant was thought to be gone from the mountain and it was rediscovered in 2016.
- Three species of manzanita: goal is to collect 100 cuttings of each species and test the success of propagating cuttings and outplantings of each species to guide future conservation efforts. This project is underway.

6.2 San Mateo Resource Conservation District Presentation, recipient of 2024 Fish & Game Propagation Fund grant – Jarrad Fisher, Director of Water Resource Programs & Kellyx Nelson, Executive Director

Highlights of the Memorial Park Salmonid Monitoring Project:

- Improve conditions in Pescadero-Butano watershed for steelhead trout and endangered coho salmon, such as removing dams and adding woody debris for shade and places to hide.
- Upgraded PIT antenna, which detect coho and steelhead as they move under the road crossing at Memorial Park. Tells us where they are moving, the numbers, and if fish that go to the ocean return to their natal creek.

6.3 Pescadero Community Plaza Project (Informational)

- In 2022, the County of San Mateo purchased < 1 acre property at the corner of Pescadero Creek Road and Stage Road with the intent of creating a community space.
- The first round of community engagement and steering committee meetings was held in 2024. The community was surveyed about desired experiences, amenities, and style they would like to see in the space. The need for parking, garbage receptacles, and restrooms was communicated.
- Three design concepts were developed and brought forth to the community for a vote and feedback. From this, a preferred concept plan was created, including the addition of a Library Outpost.
- Next steps include finalizing design elements, CEQA review, and securing Coastal Development Permits.

**7. Items of Outstanding Business**

7.1 Update on Commissioner vacancies

Application deadline is January 9, 2026 for vacancies in DI and DII.

**8. Commissioner Updates**

8.1 Commissioner report out on information items, subcommittee, or project updates

**9. Items for a Future Agenda**

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- Subcommittee structure and assignments
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**10. Adjournment**

Meeting adjourned at 5:44pm.

**County of San Mateo Parks and Recreation Commission**

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