

## RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH GRANICUS, LLC TO PROVIDE AN ENTERPRISE, DIGITAL COMMUNICATIONS AND SUBSCRIPTION MANAGEMENT PLATFORM FOR THE TERM OF NOVEMBER 1, 2023, THROUGH OCTOBER 31, 2028, IN AN AMOUNT NOT TO EXCEED \$455,783.54**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the County's current enterprise digital communications and subscription management platform allows County residents and stakeholders to register to receive email or SMS notices related to County programs, services, news, and events. The County has over 274,000 unique subscribers, 130 subscription topics, and over 100 topic administrators in all County departments; and

**WHEREAS**, on August 7, 2023, the Information Services Department (ISD) released a Request for Proposals (RFP), RFP# ISD- 20241882, seeking proposals for a digital communications and subscription management platform and relevant support; and

**WHEREAS**, a single RFP proposal was received and reviewed by a committee that consisted of ISD and County Executive's Office staff. Granicus, LLC's platform features, support services, and cost best meet the County's business criteria and technical requirements; and

**WHEREAS**, the parties wish to execute an Agreement between the County and Granicus, LLC. to provide an enterprise, digital communications and subscription management platform for the term of November 1, 2023 through October 31, 2028, in an amount not to exceed \$455,783.54; and

**WHEREAS**, this Board has been presented with the form of such agreement and has examined and approved it as to both form and content and desires to enter the agreement.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director/Chief Information Officer (CIO) or CIO's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provisions.

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